

Appendix B: Performance Report (For Completed Programs or Projects)

Please send to ewoods@mammothlakesrecreation.org

NOTE: All producers receiving funding will be expected to complete and submit a Performance Report. Awarded funds will not be allocated until a Performance Report has been received and approved. Additional funding will not be considered until a Progress Report is received on a program currently in progress. **If you do not have enough room to type in your answer please attach a separate document and number each answer.**

1. Responsible Party & Title:

2. Point of Contact/PR person and contact information:

3. Organization's Mission Statement:

4. Organization Website and/or Social Media:

5. Business Address:

6. Mailing Address:

7. Office Phone:

8. Cell Phone:

9. Email:

10. Name of Program or Project:

11. Amount of Award:

12. Amount of Award not spent to date:

13. Purpose of Award (Restate from the application):

14. Have there been any changes to your organization's IRS tax status since you were awarded this grant? (If yes, please explain)

15. Please describe the progress made towards meeting your stated goals as aligned with the MLR Allocation Board Objective and the MLR Guiding Principles.

16. If you did not meet your expected outcomes, what modifications are you going to make for this project to continue to be funded?

17. Please confirm the number of people that were involved in this project or activity?

| | |
|---|--|
| Number of attendees (locals vs. visitors) | |
| Number of volunteers | |
| Number of paid staff | |

18. What is the percentage increase over last year's numbers?

19. Please describe how you recognized the Town of Mammoth Lakes, Mammoth Lakes Recreation and any other sponsors of this project or activity. Provide samples. What logos, if any, did you use?

20. How has your program or project enhanced the quality of life and/or provided an economic benefit to the community? Do you have a “real-life” story that we can share?

21. If you are planning to continue this project or activity what are your plans for sustaining or expanding this project or activity? And if you have decided to discontinue the program, what factors led to that decision?