



# MAMMOTH LAKES RECREATION

## Mammoth Lakes Recreation 2018-2019 Allocation Application

Mammoth Lakes Recreation  
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**Updated 10/16/2017**

## Mammoth Lakes Recreation

### FY2018-2019 Allocation Application

Applications are due on February 28 at 5PM.

All applications are required to be submitted on the web based application. Applications that are late, incomplete or are not submitted through the web based application will not be accepted for review by the Allocation Committee.  
**The application checklist is the required cover page for your application**

*Please read the following before beginning the application process:*

**Guiding Principles: In pursuing its mission and goals, MLR adheres to the following four basic principles...**

**1. Quality of Life:** MLR operates under the basic premise that creating and enhancing the broadest possible range of quality, sustainable recreation opportunities in and around Mammoth Lakes, California, improves the quality of life, experience, and general health and wellness of residents and visitors alike, making our community an ever better and ever more viable place to live, work, invest, and do business.

**2. Public Benefit:** MLR works to support, develop and recommend funding for projects and programming that are accessible and available to the broadest number of community stakeholders.

**3. Sustainability:** In order to sustain quality recreational benefits and amenities for present and future generations, MLR works to support, develop and recommend funding for projects and programming that complement the natural landscape and environment, provide year-round opportunities, and are demonstrably sustainable in the long term, economically, socially and environmentally.

**4. Stewardship:** MLR understands recreation to be the gateway for understanding and caring for the precious landscape, public lands, and community values that underpin the economy of Mammoth Lakes, California, and the quality of life and experience for all its residents, visitors and other stakeholders.

**Broad Objective: Allocations will be recommended or funds invested to create, implement and support a branded high performance destination that includes a thriving arts & culture community and enhanced recreation opportunities.**

## Section 1: Please select one project category

	Category 1	Programming
	Category 2	Capital Projects
	Category 3	Special Projects (one-time funding)

## Section 2: Basic Information

- a. Name of the Organization, Lead Agency, or Individual:
- b. Name of the program or project:
- c. Purpose of the proposed Program or Project, and include a detailed schedule with a timeline, dates, programs and venue:
- d. What are your stated goals of the project, as aligned with the Allocation Broad Objective:
- e. Total amount of funding requested for one or multiple years:
- f. Is this a one-time funding request or on-going? If this is a multi-year request, please provide a timeline for the funding you are requesting.

**Note:** If you are awarded multi-year funding, you are required to provide a performance report with an updated project budget and an organizational budget for years two and three in order to receive funding.

- g. Previously awarded R & U funding amount, and year(s) awarded:
- h. Please provide support data to document the number of attendees and forecast future attendance. Three years of data requested - include demographic of attendees (locals vs. visitors):
- i. Is there a cost of admission and/or participation?
- j. Are scholarships available? Please explain if yes OR no:
- k. Is the program(s) ADA compliant to all potential participants? If not, please explain:
- l. Program(s)/Project Description – please describe the public benefit:

### Section 3: Producing Entity and Contact Information

- a. Responsible Party & Title:
- b. Point of Contact/PR person and contact information:
- c. Organization's Mission Statement:
- d. Organization Website and/or Social Media:
- e. Business Address:
- f. Mailing Address:
- g. Office Phone:
- h. Cell Phone:
- i. Email:

### Section 4: Organization's Tax Status

	Non-Profit 501(c)3	Federal EIN Number:
	Not-for-Profit 501(c)6	Federal EIN Number:
	For Profit	Federal EIN Number:
	Other (please define)	ID Number:

### Section 5: Financial Documents Required

Please provide financial documents for the entity or agency requesting funding:

**Non-Profit** please provide:

- 990 form
- Previous year's Profit & Loss Statement
- Previous Year's Balance Sheet
- Year-to-date Profit & Loss
- Year-to-date Balance Sheet
- Current Year Budget
- Proposed Program Budget

**For-Profit** please provide:

- Prior Year Tax Return
- Previous year's Profit & Loss Statement
- Previous Year's Balance Sheet
- Year-to-date Profit & Loss
- Year-to-date Balance Sheet
- Current Year Budget
- Proposed Program Budget

## **Section 6: Other Required Documents**

If you were granted Measure R/U Allocation funds last year, please provide the following documents as applicable (if you are a first time applicant, please skip to the next section):

- Appendix B: Performance Report (To be submitted 45 days after the completion of the project).
- Appendix C: Progress Report (To be submitted with your application if your program(s) or project is still in process).

## **Section 7: Project/Program Specific Budget (Appendix A – Required)**

**Appendix A:** Project Specific Budget

**Appendix B:** Performance Report (To be submitted 45 days after the completion of the project)

**Appendix C:** Progress Report (To be submitted with your application of funds if your program(s) or project is still in process)

**Appendix D:** Measure R Ordinance and Measure U Ordinance

**Appendix E:** Gift of Public Funds

**Appendix F:** Logo and Style Guide