

**Mammoth Lakes Recreation**

**FY2017-2018 Allocation Application**

**Applications are due on February 28, 2017, at 5pm.**

**All applications are required to be submitted on the web based application.**

**Applications that are late, incomplete or are not submitted through the web based application will not be accepted for review by the Allocation Committee**

**Section 1: Please select the one project category:**

	Category 1	Programming
	Category 2	Capital Projects
	Category 3	Special Projects (One time funding)

**Section 2: Basic Information**

Name of the Organization, Lead Agency, or Individual:

Name of the Program or Project:

Purpose of the proposed Program or Project, and include a schedule:

What are your stated goals of the project, as aligned with the Allocation Broad Objective:

Amount of Funding Requested:

Number of Attendees from Previous Years and Future Anticipated Attendees

Please provide a brief description about the number of scholarships that are available to participants.

Is the program accessible to all potential participants and if not, please explain.

Is this a one-time funding request or on-going? Please provide a timeline for the funding you are requesting:

Previously awarded R & U funding amount, and year(s) awarded:

**Section 3: Producing Entity and Contact Information**

Responsible Party & Title:

Organization's Mission Statement:

Organization Website and/or Social Media:

Business Address:

Mailing Address:

Office Phone:

Cell Phone:

Email:

**Section 4: Organization's Tax Status (check on box)**

<input type="checkbox"/>	Non-Profit (501 C-3)	Federal EIN Number:
<input type="checkbox"/>	Not-For-Profit (501 C-6)	Federal EIN Number:
<input type="checkbox"/>	For Profit	Federal EIN Number:
<input type="checkbox"/>	Other (define)	ID Number:

**Section 5: Financial Documents Required**

Please provide financial documents for entity or agency requesting funding:

- Non-Profit please provide 990 form and YTD financials including balance sheet and projected budget
- For-Profit please provide your YTD and prior year financials including balance sheet and projected budget

**Section 6: Project Specific Budget (Appendix A – Required)**

**Section 7: Program / Project Description**

Describe the public benefit:

Appendix A: Budget

Appendix B: Performance Report (To be submitted 45 days after the completion of the project)

Appendix C: Progress Report (To be submitted with your application of funds)

Appendix D: Measure R Ordinance and Measure U Ordinance

Appendix E: Gift of Public Funds

Appendix F: Logo and Style Guide

**Note: Applications will go through a review process, and additional documents may be requested.**