



**MAMMOTH TRAILS COMMITTEE MEETING**  
Thursday, April 14, 2016 @ 3pm

Mammoth Lakes Tourism Conference Room  
2520 Main Street, Mammoth Lakes, California

[www.mammothlakesrecreation.org](http://www.mammothlakesrecreation.org)

[www.mammothtrails.org](http://www.mammothtrails.org)

Mammoth Trails Committee Members may participate from a teleconference location if the meeting notice has been published in advance at the site of the meeting and the location that they will be calling in from as the site needs to be accessible to the public. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the Board during any one of the opportunities provided on the agenda for public comment.

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the President to a speaking time of five minutes.

**ROLL CALL**

Committee Members: Alan Jacoby, Mark Brownlie, Dan Holler, David Page, Danna Stroud

**PUBLIC COMMENT (On items not on the Agenda)**

**ADMINISTRATIVE ITEMS**

1. Approval of the Agenda – 5 min
2. Approval of the meeting minutes for 03.24.16 – 5 min
  - a. **Attach #1**
3. Summer schedule 2016 – 3 MLTS events
  - a. 1 day on National Trails Day (June 4<sup>th</sup>), 1 day on (August 13<sup>th</sup>), 1 day on Great Sierra River Clean Up (September 17<sup>th</sup>)
  - b. MTC direction to modify the TOML/MLTPA contract to respond to the change from 5 SOS days to 3 in the 2016 season.
4. Soft Surface Trails – USFS Permitting – 062\_01\_USFS\_PERMIT1516
  - a. Project update – Work plan presentation by Trails Coordinator
  - b. **Attach #2** [Please click here for a hyperlink to the attachment](#) (large file)
5. Signage and Wayfinding – Soft Surface – 052\_01\_SoftSurf1516
  - a. Project update – MLTPA
  - b. **Attach #3** [Please click here for a hyperlink to the attachment](#) (large file)
6. Q4 Budget Reallocations
  - a. **Attach #4**



7. Winter Recreation Summit – TSMP Implementation – 104\_01\_MWRS1516
  - a. Project update – *Trails Coordinator*
  - b. *Sub Part C* – Town Documents to USFS
  - c. Release Measure R Funds from 203 Tunnel Project
  - d. ***Presentation to be projected***
  
8. MLTS Website Blog Update – MLTS Website – Operations and Maintenance – 088\_02\_MT\_WebMgt1516
  - a. Project update – *MLTPA*
  - b. ***Presentation to be projected***
  
9. Advocacy – TOML Ad Hoc
  - a. Information on Town Council Direction – *Trails Coordinator*
  
10. Future Agenda Items:
  - a. SHARP – Trail Alignment Studies – 051\_03\_TTC1516
    - i. Project Update – *Trails Coordinator*
  - b. Signage + Wayfinding – Map Updates and Repair – 052\_02\_MapUpdate1516
    - i. Project Update – *MLTPA*
  - c. Winter Projects – Sherwins – Winter Access/Egress 053\_04\_ShwEgr1516
    - i. Project Update – *MLTPA*
  - d. Adopt A Trail Project – 041\_01\_AAT1516
    - i. Project Update – *MLTPA*

## **COMMITTEE MEMBER REPORTS**

## **REQUEST FOR FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

To the next meeting of the Mammoth Trails Committee which will occur on May 12, 2016 at 3pm. I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the Mammoth Lakes Tourism & Recreation outside showcase not less than 72 hours prior to the meeting dated this 14th day of April, 2016.

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Rich Boccia, MLR Executive Director



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March 24, 2016, Mammoth Trails Committee Meeting Minutes  
Mammoth Lakes Tourism and Recreation Conference Room,  
2520 Main St, Mammoth Lakes, CA 93546

**ROLL CALL**

Chair Stroud called the meeting to order at 3:05 p.m. at the Mammoth Lakes Tourism and Recreation Conference Room, 2520 Main St, Mammoth Lakes, CA 93546. Present: Mark Brownlie, Dan Holler, David Page and Danna Stroud

**PUBLIC COMMENT**

Sandy Hogan reported on the biathlon that happened this past weekend.

**ADMINISTRATIVE ITEMS**

1. Approval of the Agenda: approved.
2. Approval of minutes from 3/14/2016: Motion to approve the minutes (M Brownlie, S Page, 3-0)
3. MTC FY 16/17 Budget:
  - a. Joel Rathje presented a Power Point regarding the recommendations being made to the committee.
    - i. It was suggested to keep projects that weren't initiated this past year to be put in a project "reserve" to be looked at possibly in the future.
  - b. Question about TOML Activity code 200 (Town Staff time), needing clarification about what this entails. Holler says that
  - c. Question about how the MLTS Winter Mobility Program falls along the TOML snow management program.
  - d. Rich Boccia asked about the reserves and where that money came from.
  - e. Inyo Craters Shady Rest, question from Sandy Hogan, why did this "pop" back up and its priority: Holler and Rathje mentioned that they are looking at what they will bring to the Forest Service, and field work that will be done to consider whether this will eventually go to a NEPA process. Stroud mentioned this is the next area to consider.
  - f. Question about signs, maps and trail guides as being called "Capital,"
  - g. Who is the project lead?: Will be answered in the project initiation process. Need to answer who is capable, and things will change in the next few months.
  - h. Recommendation that we move this budget to MLR Board (M Page, S Brownlie, 4-0)
    - i. Will be presented to MLR Board on April 5.



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March 24, 2016, Mammoth Trails Committee Meeting Minutes  
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- i. Discussion about how it should be presented to the MLR Board, in order to keep the presentation tight.
  - i. Also what kind of allocation will MLR give the trails system, will it be another 3 year or 5 year allocation?
  - ii. Reserve budget examples of what might come up, and the reserve may be used for.
  - iii. Include all the information needed, with a note to please read the agenda and to contact Joel about questions.

**COMMITTEE REPORTS**

- Mark Brownlie gave an update on MMSA, and the activities that happened this weekend.

**REQUEST FOR FUTURE AGENDA ITEMS**

- April 14, Adopt-A-Trail
- April 14, OSV subpart C
- April 14, Winter Recreation Summit Recap
- April 14, Senator Widen's bill (RNR Act) - draft letter for the packet
- April 14, National Trails day, what's happening?

**ADJOURNMENT**

There being no further business to come before the Mammoth Trails Committee, the meeting was adjourned at 4:24 p.m.

Respectfully submitted,

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Lesley-Anne Hoxie  
Executive Assistant  
Mammoth Lakes Recreation

Attachment 4

MLTS 2015/2016 Project Management Overview  
Q4 Projects + Budgets + Codes - 16/04/06

		Indicates Added Project FY 15/16				Indicates Proposed Funds Subtracted							
		Indicates Project Not Initiated				Indicates Proposed Funds Added							
Program Area	TOML Activity Code	Contractor Code	Project Name	Proj. Lead	Total Budget for 15/16 per TC Adopted Budget	INITIATION RECONCILE MID YEAR	EST FUNDS SPENT TO DATE	EST FUND BALANCE	INITIATION Q4 IN	INITIATION Q4 OUT	INITIATION Q4		
						BALANCE		FOR Q4	MTC IN	MTC OUT	BALANCE		
<b>Planning</b>													
Focused Planning Efforts	203	046_01_OSV_203_1516	SR 203 Tunnel – OSV Access to Shady Rest RV Park	TOML	\$ 18,998.00	\$ 10,248.00	\$ -	\$ 10,248.00		(10,248.00)	\$ -		
	203	104_01_MWRS1516	Winter Recreation Summit - TSMP Implementation	MLTPA	\$ -	\$ 20,000.00	\$ 16,717.83	\$ 3,282.17			\$ 3,282.17		
Environmental Review	204	096_01_LABSS_ENV1516	LABSS – Environmental Analysis CEQA/NEPA	TOML	\$ -	\$ -	\$ -	\$ -			\$ -		
<b>Design</b>					\$ 18,998.00	\$ 30,248.00	\$ 16,717.83	\$ 13,530.17	\$ -	\$ (10,248.00)	\$ 3,282.17		
Guidelines & Standards	211	052_01_SoftSurf1516	Signage and Wayfinding – Soft Surface	MLTPA	\$ 7,500.00	\$ 7,500.00	\$ 2,290.50	\$ 5,209.50			\$ 5,209.50		
Project Design	212	100_01_SHARP_DESIGN_P	SHARP – Trail Design	TOML	\$ -	\$ -	\$ -	\$ -			\$ -		
	212	101_01_LABSS_Design	LABSS – Trail Design	TOML	\$ -	\$ -	\$ -	\$ -			\$ -		
Trail Alignment Studies	213	051_03_TTC1516	SHARP - Trail Alignment Studies	MLTPA	\$ -	\$ 1,500.00	\$ 405.08	\$ 1,094.92	\$ 1,500.00		\$ 2,594.92		
	213	097_01_LABSS_TTC1516	LABSS - Trail Alignment Studies	MLTPA	\$ 50,000.00	\$ 3,250.00	\$ 472.46	\$ 2,777.54			\$ 2,777.54		
<b>Implementation</b>					\$ 57,500.00	\$ 12,250.00	\$ 19,885.87	\$ 9,081.96	\$ 1,500.00	\$ -	\$ 10,581.96		
Easement/ Access Neg.	222	053_04_ShWgr1516	Sherwins – Winter Access/Egress	MLTPA	\$ 1,500.00	\$ 1,500.00	\$ 939.78	\$ 560.22	\$ 2,500.00		\$ 3,060.22		
	222	Not Initiated	Existing Pedestrian Easements	N/A	\$ -	\$ -	\$ -	\$ -			\$ -		
Environmental - Project	223	099_02_SHARP_NEPA_P_1	SHARP - Trails NEPA Analysis INF	TOML	\$ 48,225.00	\$ 48,225.00	\$ -	\$ 48,225.00			\$ 48,225.00		
	223	099_03_SHARP_CEQA_P_1	SHARP - Trails CEQA Analysis TOML	TOML	\$ 10,000.00	\$ -	\$ -	\$ -			\$ -		
Implementation/ Construct	224	071_01_SHARP_BLD1516	SHARP – Trail Construction Fund	TOML	\$ 38,995.00	\$ 38,995.00	\$ -	\$ 38,995.00			\$ 38,995.00		
	224	052_02_MapUpdate1516	Signage and Wayfinding – Map Updates & Repair	MLTPA	\$ 8,000.00	\$ 8,000.00	\$ 2,258.48	\$ 5,741.52	\$ 10,000.00		\$ 15,741.52		
	224	075_03_SoftSurf1516	Soft Surface Signage Implementation	TOML	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00			\$ 8,000.00		
<b>Operations</b>					\$ 106,720.00	\$ 99,720.00	\$ 3,198.26	\$ 96,521.74	\$ 17,500.00	\$ -	\$ 114,021.74		
Management Plan	231	093_01_MLTS_MP_1516	MLTS Authorities and Management Plan	MLTPA	\$ 6,500.00	\$ -	\$ 4.13	\$ (4.13)			\$ (4.13)		
	231	062_01_USFS_PERMIT1516	Soft Surface Trails – USFS Permitting	TOML	\$ 10,000.00	\$ 5,000.00	\$ 4.47	\$ 4,995.53		(5,000.00)	\$ (4.47)		
Governance	232	091_01_TOMLSupport_1516	TOML Staff Time for MLTS Projects Support	TOML	\$ 18,000.00	\$ 12,000.00	\$ -	\$ 12,000.00		(6,000.00)	\$ 6,000.00		
	232	092_MLTS_TC	MLTS Trails Coordinator + Support	TOML	\$ 84,450.00	\$ 109,950.00	\$ 58.80	\$ 109,891.20			\$ 109,891.20		
	232	094_MLTS_ACT_BUD	MLTS Action Plan + Annual Budget	MLTPA	\$ 10,000.00	\$ 4,000.00	\$ 908.25	\$ 3,091.75	\$ 2,000.00		\$ 5,091.75		
	232	091_02_TOMLCIP_1516	MLTS Facilities for TOML CIP	TOML	\$ 3,000.00	\$ -	\$ -	\$ -			\$ -		
			MLTS Project Management Support		\$ -	\$ -	\$ -	\$ -	\$ 6,000.00		\$ 6,000.00		
Interagency Coordination	233	031_02_MLTS_OR1516	Communications - in Support of MLTS	MLTPA	\$ -	\$ 3,000.00	\$ 161.70	\$ 2,838.30			\$ 2,838.30		
Contingency/Leverage	234	057_06_CONT_LEV1516	Contingency/Leverage Funds	TOML	\$ 21,000.00	\$ 21,000.00	\$ -	\$ 21,000.00			\$ 21,000.00		
	234	057_05_OSV_NEPA1516	INF OSV NEPA Review – Matching Funds	TOML	\$ 20,000.00	\$ -	\$ -	\$ -			\$ -		
Website	235	088_02_MT_WebMgt_1516	MLTS Website Operations and Maintenance	MLTPA	\$ 20,000.00	\$ 14,000.00	\$ 5,400.40	\$ 8,599.60			\$ 8,599.60		
	235	088_03_MT_WebTml_1516	MLTS Website – TOML Tech Support	TOML	\$ 5,000.00	\$ 2,500.00	\$ -	\$ 2,500.00			\$ 2,500.00		
	235	098_01_MT_WebCon_1516	MLTS Website – Content Development	MLTPA	\$ 12,000.00	\$ 14,000.00	\$ 3,649.67	\$ 10,350.33			\$ 10,350.33		
Information Systems	236	029_01_Data_OM_1516	MLTS Data Library	MLTPA	\$ 2,000.00	\$ 4,000.00	\$ 1,512.23	\$ 2,487.77	\$ 3,500.00		\$ 5,987.77		
Interpretive	237	095_01_LB_STWRDS1516	Lakes Basin Stewards	FOI	\$ 35,800.00	\$ 35,800.00	\$ -	\$ 35,800.00			\$ 35,800.00		
Image Library	240	069_05_Photo_OM_1516	MLTS Photo and Image Library	MLTPA	\$ 4,000.00	\$ 3,000.00	\$ 302.50	\$ 2,697.50			\$ 2,697.50		
Wayfinding Maps	241	Not Initiated	Wayfinding Update	N/A	\$ -	\$ -	\$ -	\$ -			\$ -		
Wayfinding Signage	242	Not Initiated	Wayfinding Temporary Soft Surface	N/A	\$ -	\$ -	\$ -	\$ -			\$ -		
<b>Maintenance</b>					\$ 251,750.00	\$ 228,250.00	\$ 12,002.15	\$ 216,247.85	\$ 11,500.00	\$ (11,000.00)	\$ 216,747.85		
MUP Maintenance	251	102_02_WintMob1516	Winter Mobility Program	TOML	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00		(2,000.00)	\$ -		
Soft Surface Trail Maint.	252	090_6_FOI15	Trail Days - FOI	FOI	\$ 16,000.00	\$ 16,000.00	\$ -	\$ 16,000.00			\$ 16,000.00		
	252	090_SOS15	Trail Days - MLTPA	MLTPA	\$ 17,000.00	\$ 17,000.00	\$ -	\$ 17,000.00			\$ 17,000.00		
	252	105_01_SoftSurfMaint1516	Soft Surface Trail Maintenance Program	TOML	\$ -	\$ 80,000.00	\$ -	\$ 80,000.00		(50,000.00)	\$ 30,000.00		
Nordic Trail Maint.	254	102_01_WintGroom1516	Shady Rest – Winter Grooming	FOI	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00			\$ 20,000.00		
Trailhead Maintenance	256	Not Initiated	Lakes Basin Early Opening/Late Fall Closure	N/A	\$ -	\$ -	\$ -	\$ -			\$ -		
<b>Stewardship</b>					\$ 53,000.00	\$ 135,000.00	\$ -	\$ 135,000.00	\$ -	\$ (52,000.00)	\$ 83,000.00		
Mammoth Trails	272	014_05_MT_OM_1516	Mammoth Trails	MLTPA	\$ 1,200.00	\$ 700.00	\$ 94.88	\$ 605.12	\$ 800.00		\$ 1,405.12		
Adopt A Trail	276	041_01_AAT1516	Adopt A Trail	MLTPA	\$ 7,500.00	\$ 500.00	\$ 985.88	\$ (485.88)	\$ 7,500.00		\$ 7,014.12		
<b>Marketing/Promotio</b>					\$ 8,700.00	\$ 1,200.00	\$ 1,080.76	\$ 119.24	\$ 8,300.00	\$ -	\$ 8,419.24		
Trail Maps / Guides	282	103_01_MapsGuides1516	Printed Maps and Trail Guides	MLTPA	\$ 10,000.00	\$ -	\$ -	\$ -			\$ -		
					\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Totals =</b>					\$ 506,668.00	\$ 506,668.00	\$ 52,884.87	\$ 470,500.96	\$ 38,800.00	\$ (73,248.00)	\$ 436,052.96		