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## MAMMOTH TRAILS COMMITTEE MEETING

Thursday, August 10, 2017 @ 3pm

Mammoth Lakes Tourism and Recreation Conference Room

2520 Main Street, Mammoth Lakes, California

[www.mammothlakesrecreation.org](http://www.mammothlakesrecreation.org) | [www.mammothtrails.org](http://www.mammothtrails.org)

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the Chair to a speaking time of five-minutes.

### ROLL CALL

Committee Members: Finlay Torrance, Dan Holler, Alan Jacoby, Heather Schaubmayer, Elise Howell, John Mueller and David Page

### PUBLIC COMMENT (On items not on the Agenda)

### ADMINISTRATIVE ITEMS

1. Approval of the agenda
2. Approval of the meeting minutes for June 8, 2017
  - a. Attachment 1
3. MLTS Summer 2017 Updates
  - a. New Trail Construction – SHARP ID #13, #18
  - b. Trail Maintenance
  - c. Trail Workshop
  - d. Trail Days - Sustainable Recreation
  - e. Participation in Sierra Responsible Riders Trail Day
  - f. Inyo Craters – Shady Rest Planning
  - g. Data Collection
    - i. Damage Inventory Interactive Map
    - ii. Data Counter Numbers
4. SHARP EA Consultant Update
5. FY 16/17 Preliminary Rollover
  - a. Attachment 2

### COMMITTEE MEMBER REPORTS



## REQUEST FOR FUTURE AGENDA ITEMS

### ADJOURNMENT

To the next meeting of the Mammoth Trails Committee which will occur on September 14, 2017 at 3 pm. I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the Mammoth Lakes Tourism & Recreation outside showcase not less than 72 hours prior to the meeting dated as August 3, 2017.

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Matt McClain, MLR Executive Director



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**Mammoth Trails Committee Meeting Minutes  
June 8, 2017 | 3:00pm  
Mammoth Lakes Tourism and Recreation Conference Room,  
2520 Main St, Mammoth Lakes, CA 93546**

**ROLL CALL**

Chair Page called the meeting to order at 3:07 p.m. at the Mammoth Lakes Tourism and Recreation Conference Room, 2520 Main St, Mammoth Lakes, CA 93546.

Present: David Page, Ted Dardzinski, Elise Howell, Finlay Torrance, Dan Holler.

**PUBLIC COMMENT**

Mike McCarthy - Sierra Responsible Riders received a grant for trail maintenance for \$21,000

- a. Working with USFS
- b. Focus on Upper Dry Creek and Geothermal Trail targeted areas
- c. USFS agreed to incorporate - Geothermal Trail into system and designate as an OHV/Multi use trail with travel management update.

**ADMINISTRATIVE ITEMS**

1. Approval of the Agenda: approved.
2. Minutes from May 11, 2017 (M. Dardzinski, S. Howell, 5-0)
3. Review and Approve MLTS FY 2017-2018 Budget
  - a. Motion to approve MLTS FY2017-2018 Budget as presented (M. Torrance, S. Dardzinski, 5-0)
4. Review and Approve FY 2017-2018 Project Initiation Sheets
  - a. Michael Bakker: Who does the accounting?
  - b. Committee response: TOML Finance - approves overall budget, MLR/MTC approves the budget for each project, and Joel is employed by TOML.
  - c. Joel Rathje gave an overview of the Project Initiation Sheets:
    - Separated projects to articulate TOML v. MLTPA for tracking
    - TOML = hardware, construction
    - MLTPA = staff time.



- d. Motion to approve the Project Initiation Sheets as outlined (M. Howell, S. Dardzinski, 5-0)
5. Anticipated Program Fund Rollover to FY 2017-2018
  - a. Unable to give update due to software issues – tabled for next meeting.
6. Anticipated Capital Fund Rollover to FY 2017-2018
  - a. Unable to give update due to software issues – tabled for next meeting.
7. Date of Anticipated Actuals from TOML
  - a. TOML set for actuals in September, allow a 60 day accrual period, will close out accounts in September.
8. MLTPA Contract Renewal and Billable Rate
  - a. MLTPA Contract Renewal
    - i. Dan Holler gave an overview - billable rate structure looks fine. An extension requires MLR approval. Next Town Council Meeting is June 21 however MLR is not meeting until June 27, 2017.
      1. Extension will now go straight to Town Council on June 21.
  - b. Contract will change from hourly rate + overhead, to billable rate.
  - c. Rates established by contractor, professional / technical services provided.
  - d. MTC received a copy of draft staff memo for contract approval and MLTPA billable rate sheet
9. Trails Coordinator Update
  - a. Over ½ mile in to the new trail - very motivated fire crew teams,
    - i. new trails are providing fire break on hillside – providing fire mitigation, may be favorable to USFS,
    - ii. MLTS team doing the finish work. The new trail won't need maintenance due to design, 5% or less grade, Do not hype up until trail is done.
  - b. Mono County kicking in \$7500 for trail crew time.
  - c. MLTS Team submitted 300-page binder to USFS of proposed Trail Alignment Studies in Sherwins; USFS will give feedback what can be built what can't.
    - i. Not sure how feedback will be given, no dates set for USFS review.
  - d. Trail conditions page live on mammothtrails.org



- e. Lower Mammoth Rock Trail will be first trail for maintenance work this summer; has problem areas that need to be addressed annually, potential reroute in future.
- f. SRIC – lots of analysis, no public outreach until USFS has been given work performed.

### COMMITTEE MEMBER REPORTS

Finlay Torrance – 8000 feet and up, the snow is not melting. Some trails will be open by July 4<sup>th</sup>. Finlay made mention of a Cal Trans blower heading up towards Minaret Vista earlier in the day.

Ted Dardzinski – SEMBA free race series dependent on MMSA (open trails), June 29 is supposed to be 1<sup>st</sup> race, hopefully it will happen. July 13 is the second race which will most likely be happening. All races are occurring out of Canyon Lodge for now.

Elise Howell – Horses are in Mammoth – June 1<sup>st</sup>- Sierra Meadows opened, look for horses out on the trails, they may be doing maintenance on them, more bikers on horse trails due to limited bike trails, she trying to be mediator, some equestrians feeling “our” trail is getting too much use by mountain bikers, being a liaison is proving useful.

David Page – It is the Antiquities Act 111<sup>th</sup> birthday today. The Great Outdoors Fund is just getting started. The premise is getting the outdoor industry brand to put money into the fund for stewardship.

### FUTURE AGENDA ITEMS

None.

### ADJOURNMENT

There being no further business to come before the Mammoth Trails Committee, the meeting was adjourned at 4:06 p.m.

Respectfully submitted,

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Emily Woods  
Program Administrator, Mammoth Lakes Recreation



## Mammoth Lakes Trail System FY 16/17 Estimated Rollover

### 16/17 FUNDS BALANCE

Opening Capital Balance:	\$	453,630.87
Measure R Program Funding:	\$	300,000.00
Q4 Capital Donation from Mono Co. for Trail Construction	\$	7,500.00
<b>FY 1617 Total Available Funds:</b>	<b>\$</b>	<b>761,130.87</b>

### ALLOCATIONS

Program Funds Allocated:	\$	318,500.00
Capital Funds Allocated:	\$	196,500.00
<b>FY 1617 Total Allocations:</b>	<b>\$</b>	<b>515,000.00</b>

### EXPENDITURES

(Est.) Program Funds Spent:	\$	267,574.71
(Est.) Capital Funds Spent:	\$	55,888.62
<b>(Est.) Total Funds Spent:</b>	<b>\$</b>	<b>323,463.33 (+/- \$50,000)</b>

### ROLLOVER

Total Available Funds:	\$	761,130.87
(Est.) Total Funds Spent:	\$	323,463.33
<b>(Est.) Funds to Capital:</b>	<b>\$</b>	<b>437,667.54 (+/- \$50,000)</b>

### 17/18 (ESTIMATED) FUNDS BALANCE

(Est.) 16/17 Rollover to Capital:	\$	437,667.54
1x Measure R Capital Funding:	\$	500,000.00
Measure R Program Funding:	\$	300,000.00
<b>(Est.) FY1718 Available Funds</b>	<b>\$</b>	<b>1,237,667.54 (+/- \$50,000)</b>



## SHARP Environmental NEPA / CEQA Analysis – Encumbered Capital Funds

### FY 16/17

Allocated SHARP EA Funds:	\$	125,000.00
(Est.) Spent SHARP EA Funds:	\$	3,396.76
<b>(Est.) Encumbered Funds Balance:</b>	<b>\$</b>	<b>121,603.24</b>

### FY 1718

(Est.) Opening Capital Balance:	\$	937,667.54
Encumbered SHARP EA Funds:	\$	121,603.24
<b>(Est.) Unencumbered Capital Funds:</b>	<b>\$</b>	<b>816,064.30</b>