



MAMMOTH TRAILS COMMITTEE MEETING
Thursday, November 8, 2018 @ 3pm
Mammoth Lakes Tourism and Recreation Conference Room
2520 Main Street, Mammoth Lakes, California
www.mammothlakesrecreation.org | www.mammothtrails.org

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the Chair to a speaking time of five-minutes.

ROLL CALL

Committee Members: Finlay Torrance, Dan Holler, Ted Dardzinski, John Mueller, Elise Howell, Bill Sauser and David Page

PUBLIC COMMENT (On items not on the Agenda)

ADMINISTRATIVE ITEMS

1. Approval of the agenda
2. Approval of the meeting minutes for August 09, 2018
 - a. Attachment 1
3. Approval of Project Initiation Sheets – Action Item
 - a. Attachment 2
4. Overview Presentation of Mammothtrails.org
 - a. Presentation
5. Trail Corps Program Review
 - a. Attachment 3
6. MTC Support of INF/TOML Partnership for Janitorial Service – Action Item
 - a. “Day Use Emergency”
 - b. MTC encourage Town Council recommendation for staff to pursue solution with INF
7. Trail Counter Program – Summer Season Wrap Up
 - a. Presentation
8. Adopt A Trail Program Review
 - a. Attachment 4
9. Budget Reallocations – Action Item
 - a. Attachment 5
10. Trails Coordinator Updates
 - a. SHARP (California River Parkways Grant Program/Proposition 68, Phase II)



b. USFS Winter Storage

COMMITTEE MEMBER REPORTS

REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

To the next meeting of the Mammoth Trails Committee which will occur on December 13, 2018 at 3 pm. I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the Mammoth Lakes Tourism & Recreation outside showcase not less than 72 hours prior to the meeting dated as October 11, 2018.

Matt McClain, MLR Executive Director

[DRAFT] MTC Committee Meeting

Start: 3:02; End: 5:18pm

Present: Finlay, Grady, John, David, Elise.

1. Approval of agenda: Moving Item 7 to the end of the agenda.
2. Minutes: (Email David about change to minutes)
 - a. David - Consensus of the direction that the Trails Ambassador program was going.
 - b. Sam Roberts - Volunteered with Friends of the Inyo
 - c. Finlay - Uptown/Downtown trail free to the public
 - d. Motion Finlay, Second Elise; 5-0
3. MLTPA purchased a truck from MLT.
4. Projections of expenditures were on point.
 - a. Cost of an environmental analysis is very costly. Looking for an outside stream of money to help fund the SHARP project.
 - b. David - want to see an agenda item for next meeting of an internal audit of the website.
 - c. Public Comment - (name? woman) is this all Measure R expenditure?
 1. Joel - Yes everything that you see in the budget is Measure R dollars.
5. The last Mammoth Trails and user group meeting at the library was very productive. MLTS wants to update the Mammoth Trails Charter to include more user groups to engage with for input and help on future projects and actions. We can reach out to the list of organizations to see if they would be interested in participating in the Trail Patrol Program as they are most familiar with the trails, rules and know a lot about the landscape.
 - a. Matt - Would like to have more time to look through the document for updates but is hesitant to make changes quite yet.
 - b. David - Having the Mammoth Trails Charter dialed in with the updated user groups is a good idea. But we need to make sure that before we bring something to the Mammoth Trails Group, we have flushed it out before introducing an idea to the group.
 - c. Consensus - keep using it as we have however update it to include new users that play a role (MLR)
6. Gave an overview of the Trails Patrol Program Outline.
 - a. Major issues with human impacts on the trail (trash outside of bins, trash in bear bins, bears getting into human food, human feces and toilet paper on the trail, illegal fire rings, etc)
 - b. Interested in approaching MLT to be a potential partner on the program

- c. David- propose that we work together to create a fully flushed out program proposal including how we leverage stakeholders, stewards, partners and community volunteers.
 - d. The Adopt a Trail Program is ready to go and we are waiting on the Forest Service for the opportunity to present it. The Adopt a Trail Program
 - e. David - From MLR perspective, we want to help you (Joel) flush this program out.
 - f. Matt - Want to hold off until we hear back from Morgan and (name?) on the grant that was turned into them. We asked for close to \$30,000 to help the Bike Patrol program.
 - g. David wants to see a program that looks at the big picture of trail patrol rather than just a bike patrol program with assistance from MLR.
 - h. Finlay - it seems to be MLR's responsibility to help educate the people while they are here what is appropriate and not while they are recreating.
 - i. John Mueller - You need to attack it right away to keep it clean. Often if people see trash they don't hesitate to add their trash to it.
 - j. At Teton Pass, they have a guy who is funded by several organizations to be out there to help mitigate the trash and parking issue.
 - k. Would be great to have a draft of the program for the next meeting in October and then flush it out and present it to the Mammoth Trails group in November for their input.
 - l. David to Matt: Can we fund the development of a program?
 - 1. Matt - Yes.
 - m. David - If the committee needs to approve additional funding to have this program fleshed out then let's do it.
 - n. Joel - We can definitely do it with the necessary resources.
 - o. Grady - don't bite off more than you can chew. Think about your workload but if you can do it then do it.
 - p. Joel - I have all the confidence in my team that if we have the money to do this then we can get it done. Hesitation is in bringing something to the committee that we can really work with and move forward on.
 - q. Kim - We should have smaller meetings along the way to ensure that we're on the right track by the time we bring the draft to the committee in October.
 - r. Joel will need to find money in the budget to re-allocate to flush out the program.
 - s. Motion is to initiate a draft trail ambassador volunteer program and re-allocate funding within the budget to support the development of the program. (M, Grady; S, Finlay; 4-0)
 - t. Public Comment - Where do you plan to do this?
 - 1. Joel/David - On the Mammoth Lakes Trail System within the Mammoth Lakes Municipal area.
8. Andrew gave a presentation on Trail Counter Data.
- a. Numbers have dropped this year over last for July 2017 vs July 2018.
 - b. Don't look too hard in the numbers since this is a small segment
 - c. The program is rolling along successfully.

9. Joel gave an overview of the TOML Planning Area Data Collection
 - a. This will help with future sign planning in Mammoth Lakes.
10. Committee approves to pursue a signage clean up from the data collected by MLTS.
Motion, Grady; Second Finlay; 4-0
7. Walk Bike Ride
 - a. E-Bike update
 - i. September 10 Caltrans is setting up an informational e-bike day to ride around with caltrans personnel.
 - b. Big Loop trail is 42 miles long
 - i. Stays out of wilderness areas to reduce trail building issues
 - ii. There may be portions of the trail that are not feasible for horses and bikes however hiking is feasible for the entire loop due to current designations of parts of the current trail.
 - iii. The part of the trail going up the Sherwinst is approximately 6 miles.
 - iv. A timeline is not easy to predict given that there are many factors that will go into approving sections of the trail but trail will could possibly begin in two summers.
 - v. This will be a great trail for runners who are looking for a long loop that will keep them off the roads.
 - vi. If we want to be ambitious with the build of the trail it could
 - c. Transit/Trail Hubs
 - i. Joel gave an overview of the proposed amenities at trail hubs
 - ii. To include: Poo stations, bathrooms, transit stop, trailhead sign w/ map, interpretive sign, bike rack, trash receptacles, handicap parking, bench.
 - iii. The proposed type of bathroom could be open year round at these hubs.
 - iv. Seeking direction to present it to the Mobility committee. Working with Sandra Moberly to present them to the committee.
 1. The Committee endorses this.
 - d. Long Distance Hiking Hub
 - i. DJ presented a long distance hiking hub project.
 1. Promote Mammoth Lakes as a trail town to entice hikers to stay longer.
 2. Long distance hiker hubs to include washer/dryers, camp areas, showers, all for a relatively low price.

Committee Member updates:

1. John: working with Sierra Responsible riders. They have a lot of volunteers and resources to build a bridge on Forest Service land and maintaining some of the single tracks in the upper dry creek area. They are ready to volunteer and help out in any way that they can.
 - Mike (last name?) There's no current signage on a lot of these single track trails .

- Would like to see a master trail plan for single track trails that have loops and increase user experience. They are working on grants to help buildout more trails.
 - Joel - we are spending the time and money now for a baseline data set to help improve trails and propose more trail concepts to improve experience.
 - John - is the SRIC area mapped online?
 - Joel - We do have a geographical area planned however we don't want to get stuck on the boundary lines.
 - The town is eligible to apply for the green sticker grants. They will be giving away \$30 million in grants next year.
 - (Name of woman?) Get a copy of the travel management plan - it's a good place to start.
 - David - Keep hearing nothing but public appetite for this kind of thing. Can we have check-ins to keep the ball rolling on these projects so that people know the planning and work is happening?
 - Grant cycle starts again in 2019. Joel will develop concepts to apply for grants. It could fund the NEPA/CEQA portion of the project.
2. Finlay - New bike trail called boomerang. Single black diamond trail. It has taken longer to build than anticipated - should be done in 2 weeks. Kamikaze starts in September. They are making the race harder this year - more technical. Via Ferata will open to the public on Saturday. It's a climbing area with 6 different routes and a suspension bridge. \$359 for 3 hours for 2 people.
 3. Joel - Chip Powell has been doing amazing work in the Lakes Basin area, tightening up the trails.

Future Agenda Items:

David - can we put a SRIC Moto agenda item for October?

John - snowmobile staging area on agenda for October.

Project Information

Program: Stewardship*Program Category:* Volunteer Programs*Project Name:* Trail Patrol - Program Development*TOML Activity Code:* 273*Contractor Code:* 120_01_TrailPatrol_Dev

Project Detail

Project Description: Collaborative planning efforts for the development of a MLTS Trail Patrol program.*Efforts to Date:* **Spring 2018:** The new allowed use of E-bikes by Mammoth Mountain Bike Park spurred the MLTS to convene the Mammoth Trails confederacy and educate users on the appropriate etiquette and areas where E-bikes are permitted on the MLTS. A "Bike Patrol" concept was derived, and through the Mammoth Trails Committee, the need for a comprehensive, system-wide Trail Patrol program was*Scope of Work 18/19:* Trails Coordinator to work with directly with staff and partners to develop a comprehensive, system-wide Trail Patrol program inclusive of the trail system multiple uses. Development of program to include clearly defined program concept and parameters, staffing qualifications and needs, activities, budget, operational details, administrative and management needs, required trainings, collaboration with land managers, etiquette guidelines, stewardship*TSMP Citation:* **E6: Establish a Trail Patrol** - Work with local organizations to establish a volunteer trail patrol to supplement official enforcement and maintenance efforts.*Deliverables 18/19:* Trails Coordinator to provide recommended program to MTC for consideration for next steps and potential expenditure of funds.*Project Time Frame:* **TOML Fiscal Year 18/19***Project Lead:* MLTPA*Funding Source:* Measure R Funds*Council Approved Budget:* \$ 5,000.00*Budget Recommendation:* \$ 5,000.00

Leveraged Resources

Matching Funds (Cash): None*In Kind Services/Donations:* None*Volunteer Hours:* None

Initiation + Acceptance

Approved Project Name: **Trail Patrol - Program Development**

TOML Activity Code: **273**

Contractor Code: **120_01_TrailPatrol_Dev**

Project Initiation Date: **August 9, 2018**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

_____	_____	_____
TOML	MLR	Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

_____	_____	_____
TOML	MLR	Project Lead/Contractor

Project Information

Program: **Implementation**
Program Category: **Implementation/Construction**
Project Name: **ESSRP - Lee Vining Reroute**
TOML Activity Code: **224**
Contractor Code: **801_01_LeeVining_Reroute**

Project Detail

Project Description: Implementating the Eastern Sierra Sustainable Recreation Partnership, Mono County and the Town of Mammoth Lakes are collaborating to reroute a section of the Lee Vining Creek Trail after a previously unsustainable trail alignment adjacent to the creek bed washed out and sustained irreparable damage during Spring 2017.

Efforts to Date: **Spring 2018:** Collaboration between Mono County, Mono Lake Committee, USFS, LADWP, FOI, Mono Basin RPAC, Lee Vining Chamber of Commerce and TOML to fund and obtain permission for project. On the ground field work between MLTS Trails Coordinator, Mono Lake Committte and Mono County to design sustainable

Scope of Work 18/19: Trails Coordinator to work directly with staff and partners to provide all phases of construction for section of trail reroute; provide design and messaging for signage needs; use temporay signage to notify public of planned construction project.

TSMP Citation: **G12: Coordination with Local Non-Governmental Organizations.** Seek opportunities to form partnerships with local organizations to assist in trails planning, devleopment and/or maintenance.

Deliverables 18/19: Constrction of rerouted trail section to be completed during Fall

Project Time Frame: **TOML Fiscal Year 18/19**

Project Lead: **MLTPA**

Funding Source: **Mono County**

Council Approved Budget: **\$ 8,000.00**

Budget Recommendation: **\$ 8,000.00**

Leveraged Resources

Matching Funds (Cash): **None**
In Kind Services/Donations: **None**
Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **ESSRP - Lee Vining Reroute**

TOML Activity Code: **224**

Contractor Code: **801_01_LeeVining_Reroute**

Project Initiation Date: **August 28, 2018**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

_____	_____	_____
TOML	MLR	Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

_____	_____	_____
TOML	MLR	Project Lead/Contractor

MAMMOTH LAKES TRAIL SYSTEM™

Trail Corps Program Manual

Updated: September 2018



(Insert (even more) Awesome JR Picture of the MLTS!!!)

MAMMOTH LAKES TRAIL SYSTEM™

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MAMMOTH LAKES TRAIL SYSTEM™

1. INTRODUCTION

1.1 About the MLTS

(Conceptual, TSMP, Historic Efforts, Current Efforts, Future Efforts, Stats)

1.2 MLTS Community Engagement Programs

The MLTS identified a need to create a community awareness and interest in the programs and offerings it has. The following live under the “MLTS Community Engagement Program”.

1.2.1 Trail Corps

The MLTS Trail Corps is comprised of active members of the Eastern Sierra outdoor recreation community wishing to help other users have fun and enjoy the MLTS. Please see below for further details of this program.

1.2.2 Adopt A Trail

The MLTS has a program for groups, organizations or individuals wishing to adopt a trail or a segment of a trail. They will perform light maintenance duties and litter pick up. Please contact the MLTS for more information on this program.

1.2.3 Trail Days

Dating back to 2009, the MLTS along with partners have spearheaded the efforts to maintain the soft surface trails of Mammoth Lakes and the nearby areas. Hosting several events annually, volunteers are treated to breakfast before receiving work assignments and a safety talk and rewarded with a delicious lunch for their efforts. Please contact the MLTS for more information on this program.

1.2.4 Interpretive Program

(Brief overview of interpretive program.) Please contact the MLTS for more information on this program.

1.2.5 Mammoth Trails Charter

Conceptualized in 2006 and adopted in 2008, Mammoth Trails is a confederation of user groups that "...effectively and inclusively create and enhance recreation for our community." If your club or organization is interested in signing the Mammoth Trails Charter, please contact info@mltpa.org for details.

1.2.6 MLTS Website (???)

(Is this included in the Community Engagement Program???)

2 WHAT IS THE MLTS TRAIL CORPS

2.1 Philosophy

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The philosophy/motto of the MLTS Trail Corps is to “help users have fun”. Members actively seek to engage with other users to be a resource of information and assistance.

The concept for the MLTS Trail Corps grew out of the continued and rapid growth in use of the Mammoth Lakes Trail System (MLTS) by multiple user groups as seen in year-over-year data collection. A physical presence on the trails of representatives from the Eastern Sierra outdoor recreation community was determined as the best method to achieve the philosophy.

2.2 Goals and Objectives

As a physical presence on the trails, MLTS Trail Corps members’ main goal is to help users have fun. Equally as important, members are tasked with providing standardized, accurate and current information to trail users, sharing their knowledge of local the geography, reporting maintenance issues to land managers, and offering basic first aid supplies.

These goals are accomplished by.....

3 MEMBERS

3.1 Qualities and Characteristics

MLTS Trail Corps members will be passionate about outdoor recreation in the Eastern Sierra.

3.2 Expectations

Much of the MLTS is on USFS land, with parts operating on TOML and MMSA owned property. Members are expected to be well versed on the policies of each land managing agency or entity.

The MLTS operates several projects, including those belonging to the broad Community Engagement Program. Trail Corps members will be familiar with all MLTS programs and current projects. Knowledge of past and future project efforts is a plus.

Current trail conditions and beta specific to the activity being engaged in.

Awareness of local and regional events and activities is also expected to be known.

Geographic knowledge, to include the local flora, fauna, history, culture, fire will be shared by Trail Corps members.

3.3 Requirements

Attendance and participation at all training events and activities must be met before a member may engage with the public. Training will consist of classroom sessions and practical scenarios.

Personal cellular phone for use during shift.

Ability to use GIS technology on MLTS iPad or personal smart phone.

3.4 Duties

Being part of the MLTS Trail Corps is a great opportunity for members to enjoy their favorite outdoor activities and the beautiful Eastern Sierra landscape while helping others do the same. There are certain duties that will be required of members during a shift.

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One of the best opportunities to interact with users is going to be by simply “hanging out” at a designated fixed station. These areas are popular trailheads and staging areas. We are hoping to catch users before they hit the trail and answer any questions or assist in clarifying any misinformation they may have. It is also a great opportunity to share local knowledge about the area or specific trails that can be accessed from where you are.

Members will carry pertinent maps and handouts to distribute to users. When stopping to engage with users ask if they have a map or are interested in any of the materials you have to offer; don’t assume they are prepared!

Another great alternative to paper maps and handouts is to direct users to the MLTS website - www.mammothtrails.org for further information. Also, inform them of the QR codes that are on all of the soft-surface trail signs and many pieces of literature. The QR codes will directly link them to a page on the website with a map and information about where they are and what is nearby.

The Poo Fairy has been a very successful awareness campaign and program to help users dispose of dog waste properly. Please carry a supply of poo bags with you when out on the trails.

If a user does not know they are doing something wrong, we can’t blame them. Educate users on proper trail etiquette in a positive and non-threatening way.

A large part of this program is the data that will be collected by the Trail Corps members out on the ground each day. MLTS uses a GIS application called “Collector” to create robust databases and track many aspects of the system. You will be responsible for logging into Collector on either your smartphone or an iPad Mini (provided by MLTS) and entering the appropriate data and the shift progresses. Data will be collected on user interactions, maintenance issues, general trail conditions and assistance administered. The specifics of data collection will be covered in the mandatory training sessions each member will attend. The procedures are also available for reference in **Appendix #**.

Larger maintenance issues will be logged into Collector and reported to the Trails Coordinator, but Trail Corps members will “Stop and Fix” smaller issues that can be taken care of immediately. For example, if a small rock or branch is blocking the trail, members should “Stop and Fix” the situation by moving the object off the trail. The same goes for litter pick up when appropriate. If feasible, please pick up and remove litter and other nuisances as seen fit.

All Corps members will have successfully completed a Basic First Aid and CPR training course and be equipped with a first aid kit when out on the trail. It is inevitable you will encounter a user who has a minor injury and needs first aid. Offer the supplies you have and let them know you have the ability to call for more definitive help if they wish. Let the user administer their own first aid. If the injury is serious call for definitive care immediately and coordinate efforts of any agencies involved.

3.5 Code of Conduct

Interactions with users is not only encouraged, but mandatory. Members will always be friendly and approachable. Remember the overarching goal of this program is to help users have fun by providing a physical presence on the MLTS. If you are at a designated fixed station, initiate contact and conversation with users. When travelling on trail, stop and engage with the user.

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When you are travelling on trail, always demonstrate proper trail use etiquette.

A cool-headed and diplomatic approach is necessary when interactions occur. You are a “Gracious Host”, not a police officer or “Enforcer”. When encountering prohibited activities, ensure your safety first then, if applicable, inform the user of their mistake and offer an alternative.

Members will not engage in political talk. Redirect the conversation to a positive attribute of the MLTS or the activity engaged in.

When an unhappy or frustrated user is encountered, listen with empathy to their concerns and offer direction to sources of further information or alternatives.

Trail Corps members are not tour guides. Do not offer guided tours to guests. Point to point guidance may be given if necessary. Please document this assistance in your daily log.

Members are also prohibited from speaking with the media. Follow the protocols outlined in **Appendix #** for all media inquiries.

3.6 Becoming a member

The first step to becoming a MLTS Trail Corps member is to fill out the application. Please contact Joel Rathje, MLTS Trails Coordinator, for the application.

Applicants will be interviewed and must perform a skills assessment test with a member of the MLTS Team.

All training requirements and equipment checks must be completed before a member may begin active employment.

To remain in good standing, members must complete a minimum of five **(5) shifts per activity per season.**

Annual refreshers for members will be offered and must be attended/passed.

3.7 Incentives

Currently the MLTS Trail Corps program offers members

4 TRAINING

4.1 General Guidelines

4.2 Practical Scenarios

4.3 First Aid / CPR

4.4 Data Collection

5 UNIFORMS

MLTS Trail Corps members will be required to wear a uniform while on shift. Members will be given a branded vest and name tag to identify themselves as active members available for assistance. Members are responsible for maintaining the uniform in satisfactory condition and will be required to return the uniform when no longer a Trail Corps member.

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Members will wear the vest with personalized name tag over other appropriate outerwear for the particular activity being engaged in. Members personal garments should be limited to subdued colors with minimal prints or other branding/logos.

A branded patch is available for members to attach to a pack, medical bag or other such appropriate item that is used while on shift.

MLTS Trail Corps members are also required to wear all of the appropriate safety gear for intended activity (sunglasses, helmet, goggles, gloves, boots, etc.)

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Trail Patrol Report Form

Date

Weather Report

Name(s)

User Group Representation

Hours

From:

To:

Location

Trail System Facility Name(s)

Trail Conditions Report

Trail Users Encountered

Type

Number

Patrol/User Contact – Please Provide a Short Description

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Trail Corps Pack Check List - First Aid Supplies

Revised: September 2018

Name: _____

First Aid Supplies

Qty	Item	Initial
2	Pair Surgical Gloves	
5	4x4 Sterile Guaze Pads	
5	3x3 Sterlie Guaze Pads	
5	2x2 Sterile Guaze Pads	
5	Knuckle Bandages	
5	Band-Aids	
3	Roller Bandages	
1	Oval Eye Pads	
1	Scissors	
1	Tweezers	
1	ACE Elastic Bandage	
1	CPR Mask or Micro-Shield	
1	Emergency Blanket	
1	SAM Splint (4x36")	
2	Triangular Bandages	
1	Roll Medical Tape	
1	Cold Pack	
2	Subjet Questionnaires for Lost Persons	
4	Incident Report Forms	
1	Pencil	

Reviewed by: _____

Date: _____

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Incident Report Form

(revised September 2018)

Send completed report as soon as possible after the incident, to Joel Rathje <mailto:jrathje@townofmammothlakes.ca.gov> who will forward it to the appropriate agency. If the subject is transported, make two copies of this form: give one to transport (helicopter, ambulance, ranger) and send the second to Joel Rathje.

Date and Time of Incident: _____ Report Taken By: _____

Subject's Name: _____ Age : _____ Sex: _____

Phone: _____ Email: _____

Location of Incident: _____

Description of accident (WHERE it happened, WHAT happened, WHEN it happened, HOW it happened, WHY it happened, WHO was involved):

Description of injuries and/or damage to equipment (describe what you observed, including subject's chief complaints (pain, dizziness, thirst, headache, etc.) and mechanism of injury (fell off motorcycle at high speed):

What you did for subject (requested EMS, applied splint, washed wounds with water, etc.):

How did the person leave? (ranger evacuation, helicopter evacuation, left on own strength):

Witness Contact Information (First/Last Name, Phone, Email):

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SUBJECT QUESTIONNAIRE for LOST PEOPLE

Revised: September 2018

Date: _____ Time Report Received: _____ Report Taken By: _____

Location Report Taken: _____

PROFILE

Subject Name/Nicknames: _____ Age : _____ DOB: _____

Address: _____ Phone # _____

Sex: _____ Race: _____ Height: _____ Weight: _____ Hair: _____ Eyes: _____

Nearest Relative(s)/Relation: _____ Phone: _____

Personal Features (build, scarring, tattoos, facial hair, glasses): _____

Clothing (color, size, type, shoe, shirt, pants, jacket, hat, etc.): _____

Equipment Carried (water, food, pack, flashlight, overnight gear, etc.): _____

Medical Condition (weak, sick, tired, injured, good, under influence of drugs, etc.): _____

Mental Condition (impairments, attitude): _____

CIRCUMSTANCES

TIME LAST SEEN: _____ PLACE/POINT LAST SEEN: _____

Activities (plans, destination): _____

Time Due Back: _____ Location: _____

Familiarity with Area (yes, no, has map): _____

Traveling with others (friends, family, pets): _____

Other (history, weather, terrain, notes left in car or home, entry point into park, place of work, spouse, friends, altitude) :

REPORTING PARTY

Name: _____ Contact Phone #: _____

Address: _____ Relationship to Subject: _____

MLTS Sub-Region	Trail	Activity								
		Biking	X-Country Skiing	Equestrian	Foot (Hiking / Running)	Mountain Biking	OHV	Snowmobiling	Snowshoeing	Winter Fat Biking*
Town	College Connector Path	█			█					
	Lodestar Connector	█			█					
	Main Street Connector	█			█					
	Meridian Connector	█			█					
	North Waterford Connector	█			█					
	Sierra Park Connector	█			█					
	Town Loop	█			█					
Inyo Craters	C Trail		█				█	█	█	█
	D Trail		█				█	█	█	█
	F Trail		█				█	█	█	█
	G Trail		█				█	█	█	█
	H Trail		█				█	█	█	█
	I Trail		█				█	█	█	█
	L Trail		█				█	█	█	█
	Earthquake Fault Trail				█	█				
	Inyo Craters Trail				█	█				
	Mountain View Trail				█	█				
Eastern Lands	Convict Creek Trail			█	█					
	Convict Lake Loop			█	█					
	Hot Creek Trail				█					
	Laurel Lakes – Edith Lake Trail				█		█			
	McGee Pass Trail			█	█					
	Pumice Butte Trail			█	█					
Mammoth Mountain	Downtown Mountain Bike Trail**				█	█				
	Dragon's Back Trail				█	█				
	Mammoth Mountain Trail				█	█				
	Minaret Vista Loop				█	█				
	Minaret Vista Trail				█	█				
	Uptown Mountain Bike Trail**				█	█				
Sherwins	Mammoth Rock Trail			█	█	█				
	Mammoth Rock Trail Connector			█	█	█				
	Meadow Trail Connector			█	█	█				
	Mill City Trails***			█	█	█				
	Sherwin Lakes Trail			█	█	█				
	Valentine Lake Trail			█	█	█				
Lakes Basin	Arrowhead Lake Trail			█	█	█				
	Coldwater-George Trail			█	█	█				
	Crystal Lake Trail			█	█	█				
	Duck Pass Trail			█	█	█				
	Emerald Lake – Skelton Lake Trail			█	█	█				
	Heart Lake Trail			█	█	█				
	Horseshoe Lake Loop			█	█	█				
	Lakefront Path	█			█	█				
	Lakes Basin Path	█			█	█				
	Mammoth Crest Trail			█	█	█				
	Mammoth Mountain – Mammoth Pass Trail			█	█	█				
	Mammoth Pack Station Trail**			█	█	█				
	Mammoth Pass – Crater Meadow Trail			█	█	█				
	Mammoth Pass Trail			█	█	█				
	McLeod Lake Spur			█	█	█				
	Panorama Dome Mountain Bike Trail			█	█	█				
	Panorama Dome Trail			█	█	█				
	Panorama Mountain Bike Loop			█	█	█				
	Pika Lake Trail			█	█	█				
	Rim Trail			█	█	█				
	Seven Lakes Point Loop			█	█	█				
	Sky Meadows Trail			█	█	█				
	TJ Lake Loop			█	█	█				
Winter Access Corridor		█			█			█		
Woods Lake Trail				█	█					
Shady Rest	A Trail		█				█	█	█	█
	B Trail		█				█	█	█	█
	K Trail		█				█	█	█	█
	Knolls Loop	█				█	█			
	Shady Rest Path	█				█	█			
Reds Meadow Valley	Shady Rest Winter NM Grooming Network*	█	█					█	█	█
	Agnew Meadow – Pumice Flat				█	█				
	Agnew Meadow Wildflower Loop				█	█				
	Anona Lake Trail			█	█	█				
	Beck Lake Trail			█	█	█				
	Emily Lake Trail			█	█	█				
	Fern Lake Trail			█	█	█				
	Fish Creek Trail			█	█	█				
	High Trail			█	█	█				
	Minaret Lake Trail			█	█	█				
	Rainbow Falls Trail			█	█	█				
	Red Cones Cutoff			█	█	█				
	River Trail			█	█	█				
	Shadow Creek Trail			█	█	█				
	Sotcher Lake Feeder Trail			█	█	█				
	Sotcher Lake Loop			█	█	█				
	Sotcher Lake – Mammoth Pass Trail			█	█	█				
Starkweather Trail			█	█	█					
Summit Meadow – Holcomb Lake Cutoff			█	█	█					
Upper Crater Meadows Trail			█	█	█					
Mammoth Crest	Deer Creek Trail				█	█				

*Winter Fat Biking Trails and Shady Rest Winter Non-Motorized Grooming Network not yet designated on MLTS Website.
 **Permittee Trails; consider NOT patrolling
 ***Trail Closed indefinitely

WINTER



BEANIE



NAME TAG



PATCH

SUMMER



VISOR HAT



VEST



Adopt A Trail Program DRAFT- Program Proposal for USFS



“Beautiful places cast reflections of beautiful people”

September 18, 2018



Program Background

Adopt A Trail Program



Goals:

- 1) Establish and maintain volunteer programs that deliver a level of service distinguishing Mammoth Lakes as a world-class recreation destination.
- 2) Foster community and camaraderie among all user groups, visitors, locals, businesses, local non-profits, and clubs.
- 3) Ensure that future generations enjoy a clean and well-maintained Mammoth Lakes Trail System for years to come.
- 4) Promote stewardship and instill a sense of pride and connection to the landscape for all program volunteers and participants.

Objectives:

- 1) Trails within the Mammoth Lakes Trail System will be adopted by local organizations, groups, and/or families who will perform litter pick-up and light trail maintenance tasks as assigned by the Adopt A Trail program.
- 2) Create a program that functions to instill a sense of community pride while also ensuring a self-sustaining Adopt A Trail program.

Trail System Master Plan Citation and Rationale:

Rationale for the Adopt A Trail program is drawn from the Town of Mammoth Lakes Trail System Master Plan (TSMP) “Recommendation E6.”

“Recommendation E6: Establish a Trail Patrol: Mammoth Lakes can establish a volunteer-based trail patrol through MLTPA, the Mammoth Snowmobile Association, Mammoth Nordic, or other local organizations to supplement official law enforcement and maintenance efforts. IMBA provides training for both law enforcement officers and volunteers to use mountain bikes for these activities. Patrol services can range from general public assistance to trained backcountry search and rescue operations. Mammoth Lakes could also reactivate the existing “Adopt-a-Trail” program for paved paths and Nordic trails for litter control and limited light maintenance purposes” (TSMP, p. 155).

PHASE I Program Structure



1) What is the “Adopt A Trail” program?

The Adopt A Trail program is a donation-based program that allows potential adoptees to perform tasks that include: litter and dog nuisance removal and light trail maintenance. Potential adoptees will communicate to the Mammoth Lakes Trail System “Project Lead” to address any maintenance issues, problems, or adoptee needs. Adoptees will NOT act as a “Trail Cop” or perform heavy trail maintenance.

2) Who can adopt a trail facility?

The Adopt A Trail program is open to everyone, including: businesses, organizations, clubs, groups, families, and individuals. The “adoption” is renewed annually and multi-year commitments are encouraged.

3) What is “adopted”?

Potential adoptees may adopt: A trailhead, an entire multi-use pathway/trail, a one-mile section, or a half-mile section. Each option requires organizing and participating in 3 Adopt A Trail Work Parties contributing 12 hours of volunteer work on your multi-use pathway, mile, or half-mile.

4) How do I adopt a trail facility?

A potential adoptee can view facilities open to adoption on the Adopt A Trail program web page on the Mammoth Lakes Trail System website (mammothtrails.org). Each available trail facility open for adoption will be listed under “Trail Facilities Needing Adoption,” each entry will have an “Adopt Me” link next to it that will open a pre-addressed draft email expressing interest in adopting that facility ready to be sent by the potential adoptee.

Following the initial inquiry from the potential adoptee the Mammoth Lakes Trail System Project Lead will follow up and ensure that all of the adoption and donation paperwork is completed by the potential adoptee. Once they have officially “adopted” the trail facility the Project Lead will email the Group Leader volunteer forms and waivers to be completed by each participating group member.

After the basic application process is completed, the fun part begins! Adopt A Trail Work Parties will be coordinated by the adopting party, unless otherwise specified. The Group Leader will communicate with the Mammoth Lakes Trail System Project Lead throughout “adoption” period to ensure: all activity timesheets, maintenance report forms, and trail condition reports are completed, and that the adoptee receives all of the appropriate adoption benefits for their chosen adoption tier.

5) What trail facilities are open for “adoption”?



Adoptable Multi-Use Pathway:

1. Lake Front Path
2. Lakes Basin Path
3. Lake George Path
4. Library College Connector
5. Lodestar Connector
6. Main Street Connector
7. Meridian Connector
8. North Waterford Connector
9. Shady Rest Path
10. Sierra Park Connector
11. Town Loop

Adoptable Soft Surface Trails:

12. Coldwater-George Trail
13. Crystal Lake Trail
14. Dragon's Back Trail (part)
15. Duck Pass Trail (part)
16. Earthquake Fault Trail
17. Heart Lake Trail
18. Horseshoe Lake Loop
19. Mammoth Consolidated Mine Spur
20. Mammoth Crest Trail
21. Mammoth Mountain/Mammoth Pass Trail
22. Mammoth Pass Trail
23. Mammoth Pass/Crater Meadow Trail
24. Mammoth Rock Trail
25. McCleod Lake Spur
26. Minaret Vista Loop
27. Minaret Vista Trail
28. Mountain View Trail
29. Panorama Dome Trail
30. Panorama Dome MTB Loop
31. Seven Lakes Point Loop
32. TJ Lake Loop
33. Uptown MTB Trail

Adoptable Winter Trails:

1. A-Trail
2. B-Trail
3. C-Trail
4. D-Trail
5. F-Trail
6. G-Trail
7. H-Trail
8. I-Trail
9. K-Trail
10. L-Trail
11. Obsidian Dome Blue Diamond Route Loop A
12. Obsidian Dome Blue Diamond Route Loop B
13. New Shady Loop
14. Old Shady Loop
15. Pine Cone Cutoff
16. Connector Blue Diamond Route
17. Earthquake Fault Blue Diamond Route
18. Inyo Craters Blue Diamond Route
19. Knolls Blue Diamond Route
20. Lakes Basin Public Access Corridor

Adoptable Trailheads:



1. Lake George Trailhead
2. Duck Pass Trailhead
3. Heart Lake Trailhead
4. Emerald Lake Trailhead
5. Horseshoe Lake Trailhead
6. Mammoth Rock Trailhead (upper)
7. Minaret Vista
8. Earthquake Fault

Adoptable Winter Trailheads:

1. Sherwins Trailhead (Borrow Pit/Propane Tanks)
2. Mill City
3. Lake Mary Road Winter Closure
4. Mammoth Scenic Loop
5. Shady Rest Park
6. Mammoth Creek Park, West
7. Mammoth Creek Park, East

Adoptable Lakes:

1. Lower Twin Lake
2. Lake Mary
3. Lake George
4. Lake Mamie
5. Horseshoe Lake
6. McLeod Lake
7. Crystal Lake
8. Hidden Lake
9. Laurel Lakes

6) What is the monetary amount needed to adopt a trail facility?

Adopt A Multi-Use Pathway, Trail, Trailhead, Lake - \$2,500

A \$2,500 donation will adopt a multi-use pathway for one year. By adopting this multi-use pathway, the adoptee will be expected to organize 3 Adopt A Trail Work Parties completing 4 hours of volunteer work each day for a total of 12 hours of work on the adopted multi-use pathway. Commitment amount can be a combination of cash, volunteer labor, materials and/or equipment donation.



Adoptees will receive: a photo plaque of the facility, an Adopt A Trail plaque with their group or organization's name and adopted facility on MLTS Type 2 signs, t-shirts for volunteers participating in Adopt A Trail Work Parties, website recognition featuring the group or organization name on the adopted facility's web page on mammothtrails.org, social media recognition as volunteer work is completed, a customized MLTS Type 13 sign to use during Adopt A Trail Work Parties, and finally a photo of the group during an Adopt A Trail Work Party to commemorate all of their hard work.

Adopt A Mile - \$1,000

A \$1,000 donation will adopt a mile of a multi-use pathway/trail for one year. By adopting this mile, the adoptee will be expected to organize 3 Adopt A Trail Work Parties completing 4 hours of volunteer work each day for a total of 12 hours of work on the adopted mile. Commitment amount can be a combination of cash, volunteer labor, materials and or equipment donation.

Adoptees will receive: a photo plaque featuring a picture of the adopted mile, social media recognition as volunteer work is completed, website recognition on the Adopt A Trail web page, a customized MLTS Type 13 sign to use during Adopt A Trail Work Parties, and a photo of the group during an Adopt A Trail Work Day to commemorate all of their hard work.

Adopt A Half-Mile - \$500

A \$500 donation will adopt a half-mile of a multi-use pathway/trail for one year. By adopting this half-mile, adoptees will be expected to organize 3 Adopt A Trail Work Parties completing 4 hours of volunteer work each day for a total of 12 hours of work on the adopted half-mile. Commitment amount can be a combination of cash, volunteer labor, materials and or equipment donation.

Adoptees will receive: a certificate of recognition, photo taken from the adopted half-mile, website recognition on the Adopt A Trail webpage, a customized MLTS Type 13 sign to use during Adopt A Trail Work Parties, and a photo of the group during an Adopt A Trail Work Day to commemorate all of their hard work.

7) Does the Adopt A Trail program accept volunteer labor as payment?

Yes, for those groups, organizations, individuals, and families who would like to participate in the Adopt A Trail program but do not wish to make a monetary donation, volunteer labor is accepted as part of our Adopt A Trail program. Volunteer labor is valued at \$23/hour per volunteer.

Depending on the number of hours donated adoptees may receive the benefits of the Adopt A Multi-Use Pathway/trail, Adopt A Mile, or Adopt A Half-Mile donation tiers.

8) What if adoptees wish to “opt out” of the Adopt A Trail Work Parties?

Potential adoptees are required to schedule three Adopt A Trail Work Parties each lasting for four hours. A potential adoptee can “opt out” of hosting Adopt A Trail Work Parties by donating



an additional \$1,000 and the Mammoth Lakes Trail System Project Lead will source and provide the crew and supplies for the remaining Adopt A Trail Work Parties.

The potential adoptee will have the option to opt out of Adopt A Trail Work Parties at any point in the “adoption” term and donate the prorated amount to have the Mammoth Lakes Trail System Project Lead organize and complete the remaining Adopt A Trail Work Parties.

The prorated amounts are:

- 0 days completed=\$1,000
- 1 day completed=\$675
- 2 days completed=\$350

Those who do not “opt out” as part of the initial “adoption” paperwork, will be required to fill out estimated completion dates for the Adopt A Trail Work Parties and coordinate with the Mammoth Lakes Trail System Project Lead on scheduling and completing paperwork associated with organizing Adopt A Trail Work Parties. A Trail Activity Reporting Form will be submitted to Mammoth Lakes Trail System Project Lead after each Adopt A Trail Work Party is completed.

9) What duties will the potential adoptee perform?

During each of these Adopt A Trail Work Parties adoptees should focus on the following:

- Litter patrol
- Sweep multi-use pathways
- Dog nuisance removal
- Report any damaged signs/maintenance issues
- Complete trail condition reports

Each of these duties is further defined in the Adopt A Trail Volunteer Handbook. During each adoption season the Mammoth Lakes Trail System will provide volunteer training for facility adoptees.

10) What duties are potential adoptees NOT expected to perform?

Potential adoptees will not perform any tasks other than those listed above. Potential adoptees are NOT to engage in any acts of regulatory enforcement. The Group Leader will notify the Mammoth Lakes Trail System Project Lead of any incidents and maintenance issues, and the Project Lead will then communicate the issues to the Trails Coordinator as needed.



11) How does my donation to the Adopt A Trail program get used?

Donated funds generated by this program will be used to pay for the adoption benefits for adoptees, such as: plaques for Type 2 signs, Type 13 work crew signs for Adopt A Trail Work Parties, adoption photo plaques for adoptees, commemorative photographs, t-shirts for Adopt A Trail Work Party participants, certificates of recognition, and trash disposal fees associated with waste generated from the Adopt A Trail Work Parties and trail maintenance.

12) How is the Adopt A Trail program staffed?

One Mammoth Lakes Trail System staff person will be designated as the “Project Lead” and will work as the designated point of contact for the Adopt A Trail program. The Project Lead will be responsible for completing all associated administrative tasks, and will report directly to the Trails Coordinator. Additional Mammoth Lakes Trail System staff may be required as the program grows. The Project Lead will likely spend 15-20 hours on administrative work per adopted facility to initiate the adoption. MLTS staff will be paid for their work on this project as initiated by the Mammoth Trails Committee.

Adopt A Trail Program Administrative Tasks

Administrative Tasks	
1	Staff - Program Communications
2	Staff - Adoptee Benefits Preparation
2	Staff - Program Advertisement
3	Staff - Record Keeping
4	Staff - Budget/Finances
5	Staff - Adopt A Trail Work Party Organization
6	Staff - Inventory/Tool & Supplies
7	Staff – Adopt A Trail Work Party Monitoring/Participation
8	Staff - Program Administration

13) What are the Adopt A Trail Work Party logistics?

Supervision and Tracking

The Mammoth Lakes Trail System Project Lead ensures that the Adopt A Trail Work Parties are planned in advance by including approximate dates of Work Parties in the initial adoption paperwork along with setting completion milestones for each adoptee. As the Work Party date draws closer the adoptee will fill out the Activity Intent Form specifying the structure and expectations of the Work Party. Leading up to the Adopt A Trail Work Party date, the MLTS project lead will communicate with the Group Leader of the adopting party to ensure all liability waivers and volunteer forms have been completed as well as coordinate: tool, supply, and benefit delivery on the Work Party date by the Project Lead.



On the day of the Work Party the MLTS Project Lead will deliver tools, supplies, and volunteer benefits to the worksite. The MLTS Project Lead will then coordinate with the adopting party’s Group Leader to ensure the tool/supply check out forms are completed. During their work day, the Group Leader and volunteers will fill out: Litter Monitoring Forms that track the amount of trash and waste removed that day and Maintenance Issue Report Forms for any major maintenance issues observed. The Group Leader is tasked with completing the Activity Reporting Form specifying the number of volunteers and hours completed during the day as well as any pertinent observations or issues encountered that the Mammoth Lakes Trail System should be made aware of.

The project lead will return at the end of the Work Party to: collect and check in tools/any unused supplies, ensure that all paperwork is completed, and collect all trash and recyclables gathered that day. The Project Lead will add all pertinent data to the Litter Monitoring Tracking sheet and the Adoption Tracking Sheet that tracks all of the hours worked and benefits received by the adoptee.

Tools

Tools and supplies will be provided to adoptees during organized Adopt A Trail Work Parties. The Adopt A Trail program is a Town of Mammoth Lakes program and, as such, Adopt A Trail tools and supplies will be stored in the Mammoth Lakes Trail System storage area. Measure R funds will be used as recommended by the Mammoth Trails Committee to purchase tools and supplies. The Project Lead will deliver tools and supplies to the Trail Party worksite, check out and check in tools using the Tool Check Out Form, and return all tools and unused supplies back to the Mammoth Lakes Trail System storage area with check in forms noting the number and condition of all tools.

Adopt A Trail Tools and Supplies

	Tool/Supply	Unit Cost
1	Trash Grabber	\$21.98
2	Leaf Rake 24"	\$6.98
3	Steel Garden Rake	\$9.98
4	Push Broom 24"	\$15.98
5	Small Broom	\$2.99
6	Dog Pooper Scooper	\$14.86
7	Trash Can 32 GAL	\$12.00
8	Trash Bags	\$14.58
9	Work Gloves	\$5.00
10	Rubber Gloves	\$3.48



Trash

The Mammoth Lakes Trail System Project Lead, or additional Mammoth Lakes Trail System staff (as needed), will collect the trash and recyclables from the worksite and deliver them to the Mammoth Lakes Transfer Station. There are two options for tracking and paying for the disposal of this waste:

- 1) The Mammoth Lakes Transfer Station could donate free dumping to the program and receive recognition for their participation and contribution.
- 2) A code from the Town of Mammoth Lakes specifically for this program could be created. This code would allow the Adopt A Trail Program to track dumping expenses and create transparency with the public on how donated funds are used.

Leadership Structure

- 1) **Trails Coordinator:** The Trails Coordinator will be involved in the development of the Adopt A Trail program by providing both vision and overall program direction. The Trails Coordinator will have the final decision or solution for any needs, issues, or concerns communicated by the Mammoth Lakes Trail System Project Lead on behalf of the Group Leader to the Trails Coordinator.
- 2) **Project Lead:** The Project Lead is a Mammoth Lakes Trail System staff person who works as the designated point of contact for the Adopt A Trail program and reports directly to the Trails Coordinator. The MLTS project lead will be responsible for ensuring that all the appropriate documents are completed by the adopting party and filed in the appropriate location. They are also responsible for: arranging the Adopt A Trail Work Parties if the adoptee completes all of the “opt out” paperwork, ensuring the 12 hours of Adopt A Trail Work Parties are completed by each adoptee, as well as coordinating and tracking that all adoptees receive the adoption benefits appropriate for their donation tier. The Project Lead is the primary point of contact for this program and is the intermediary between the Trails Coordinator and the Group Leader of the adopting party. As the need arises, appropriate issues and concerns will be relayed to the Trails Coordinator.
- 3) **Adopting Party Group Leader:** Each adopting organization, group, family, or individual will designate a Group Leader that will be responsible for organizing the group’s Adopt A Trail Work Parties, ensuring all paperwork and trail reports are completed and turned in to the Mammoth Lakes Trail System Project Lead. Additionally, the Group Leader will communicate with the Mammoth Lakes Trail



System Project Lead about any needs, issues, or concerns related to their adopted multi-use pathway.

- 4) **Volunteers Group Members:** Volunteers complete Adopt A Trail Work Party tasks outlined in the Adopt A Trail Volunteer Handbook and communicate all needs, issues, and concerns to the Group Leader.

Financial Structure

The Adopt A Trail program is a Town of Mammoth Lakes run program. All donations received by this program will be managed by the Town of Mammoth Lakes and kept in a specific line item reserve account restricted exclusively for the benefit of Adopt A Trail maintenance activities. All donated funds in this account will pay for: Adopt A Trail tools and supplies, volunteer recognition items, adoptee benefits, and waste disposal. To maintain transparency, the Town of Mammoth Lakes will provide an end of year report to the Mammoth Trails Committee (MTC) on money deposited and spent on Adopt A Trail activities in an itemized expense report.

The Adopt A Trail program will use Measure R funds at the direction of the MTC to provide administration of this program. Mammoth Lakes Trail System staff will be paid at the regular hourly rate to perform all administrative tasks associated with the Adopt A Trail program. Over time, donated funds may be used to help pay Mammoth Lakes Trail System staff for Adopt A Trail administrative duties. These tasks include: responding to inquiries, working directly with volunteer Group Leaders during the adoption process, Work Parties, follow up surveys and paperwork, checking in and out equipment used by volunteers, and processing needed to materialize volunteer group benefits.

Attachment 5

FY1819 MLTS Budget
Reallocations 10/11/2018

PROGRAM	PROJECT	ALLOCATED 7/1/18	BALANCE AS OF 9/14/18	REALLOCATION 10/11/18	BALANCE
	Shady Rest Inyo Craters (SRIC) - Planning	\$ 15,000.00	\$ 15,000.00	\$ (10,000.00)	\$ 5,000.00
	Walk, Bike Ride (WBR): MLTS Facilities	\$ 4,000.00	\$ 200.93	\$ 2,000.00	\$ 2,200.93
	TOTAL PLANNING:	\$ 19,000.00	\$ 15,200.93	\$ (8,000.00)	\$ 7,200.93
		ALLOCATED	BALANCE	REALLOCATION	BALANCE
	Standards Manuals	\$ 2,500.00	\$ 2,500.00		\$ 2,500.00
	TOTAL DESIGN:	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00
		ALLOCATED	BALANCE	REALLOCATION	BALANCE
	Signage & Wayfinding - Design & Messaging	\$ 20,000.00	\$ 15,735.65		\$ 15,735.65
	*ESSRP - Lee Vining Reroute	\$ -	\$ -	\$ 8,000.00	\$ 8,000.00
	TOTAL IMPLEMENTATION:	\$ 20,000.00	\$ 15,735.65	\$ 8,000.00	\$ 23,735.65
		ALLOCATED	BALANCE	REALLOCATION	BALANCE
	Trails Coordinator	\$ 100,000.00	\$ 75,000.00		\$ 75,000.00
	Project Management Support	\$ 25,000.00	\$ 19,049.43		\$ 19,049.43
	Action Plan & Budget	\$ 3,000.00	\$ 3,000.00		\$ 3,000.00
	Communications	\$ 3,000.00	\$ 3,000.00		\$ 3,000.00
	Website - Operations & Maintenance	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
	Website - Operations & Maintenance - TOML	\$ 5,000.00	\$ 4,900.05		\$ 4,900.05
	Website - TOML Tech Support	\$ 500.00	\$ 500.00		\$ 500.00
	Website - Content Development	\$ 8,000.00	\$ 8,000.00		\$ 8,000.00
	GIS and Data	\$ 7,000.00	\$ (3,047.88)	\$ 10,000.00	\$ 6,952.12
	GIS and Data - TOML	\$ 3,000.00	\$ 1,145.00		\$ 1,145.00
	Interpretive Program	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
	Photo and Image Library	\$ 5,000.00	\$ 5,000.00	\$ (2,000.00)	\$ 3,000.00
	TOTAL OPERATIONS:	\$ 169,500.00	\$ 126,546.60	\$ 8,000.00	\$ 134,546.60
		ALLOCATED	BALANCE	REALLOCATION	BALANCE
	Trails Days	\$ 15,000.00	\$ 7,184.89		\$ 7,184.89
	Soft Surface Trail Maintenance	\$ 10,000.00	\$ 1,781.48		\$ 1,781.48
	Soft Surface Trail Maintenance - TOML	\$ 25,000.00	\$ 11,384.57		\$ 11,384.57
	Winter Grooming	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00
	Winter Grooming - TOML	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
	Trailhead Maintenance	\$ 3,000.00	\$ 2,024.48		\$ 2,024.48
	Trailhead Maintenance - TOML	\$ 6,000.00	\$ 2,136.72		\$ 2,136.72
	Tools/Equipment	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00
	Tools/Equipment - TOML	\$ 2,000.00	\$ 1,729.80		\$ 1,729.80
	TOTAL MAINTENANCE:	\$ 82,000.00	\$ 47,241.94	\$ -	\$ 47,241.94
		ALLOCATED	BALANCE	REALLOCATION	BALANCE
	Mammoth Trails	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00
	Adopt A Trail	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00
	Trail Patrol - Program Development	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
	TOTAL STEWARDSHIP:	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 7,000.00
		ALLOCATED	BALANCE	REALLOCATION	BALANCE
	Map & Trail Guide Development	\$ 5,000.00	\$ 5,000.00	\$ (2,000.00)	\$ 3,000.00
	TOTAL MARKETING/PROMOTION:	\$ 5,000.00	\$ 5,000.00	\$ (2,000.00)	\$ 3,000.00
		ALLOCATED	BALANCE	REALLOCATION	BALANCE
	TOTAL PROGRAM:	\$ 300,000.00	\$ 214,225.12	\$ 11,000.00	\$ 225,225.12
		ALLOCATED	BALANCE	REALLOCATION	BALANCE

*NOTE: Lee Vining Reroute Project funded 9/2018 by Mono County (\$8,000.00).

FY1819 MLTS Budget
 Reallocations 10/11/2018

CAPITAL

PROJECT	ALLOCATED 7/1/18	BALANCE AS OF 9/14/18	REALLOCATION 10/11/18	BALANCE
SHARP - Trail Design	\$ 5,000.00	\$ 3,340.53		\$ 3,340.53
LABSS - Trail Design	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
SRIC - Trail Design	\$ 5,000.00	\$ 5,000.00	\$ (3,000.00)	\$ 2,000.00
TOTAL DESIGN:	\$ 15,000.00	\$ 13,340.53	\$ (3,000.00)	\$ 10,340.53
	ALLOCATED	BALANCE	REALLOCATION	BALANCE
SHARP Environmental Review	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
SHARP Environmental Review - USFS/TOML	\$ 115,000.00	\$ 107,520.50		\$ 107,520.50
LABSS Environmental Review	\$ -	\$ -		\$ -
LABSS Environmental Review - USFS/TOML	\$ -	\$ -		\$ -
SRIC Environmental Review	\$ -	\$ -		\$ -
SRIC Environmental Review - USFS/TOML	\$ -	\$ -		\$ -
SHARP - Trail Construction	\$ 20,000.00	\$ 19,168.12		\$ 19,168.12
SHARP - Trail Construction -TOML	\$ 100,000.00	\$ 100,000.00		\$ 100,000.00
Signage & Wayfinding - Engineering & Hardware	\$ 10,000.00	\$ 9,800.66		\$ 9,800.66
TOTAL IMPLEMENTATION:	\$ 250,000.00	\$ 241,489.28	\$ -	\$ 241,489.28
	ALLOCATED	BALANCE	REALLOCATION	BALANCE
TOTAL CAPITAL:	\$ 265,000.00	\$ 254,829.81	\$ (3,000.00)	\$ 251,829.81
	ALLOCATED	BALANCE	REALLOCATION	BALANCE
TOTAL:	\$ 565,000.00	\$ 469,054.93	\$ 8,000.00	\$ 477,054.93
	ALLOCATED	BALANCE	REALLOCATION	BALANCE

*NOTE: Lee Vining Reroute Project funded 9/2018 by Mono County (\$8,000.00).