

Tangle Free Waters “Adopt a Tube” Volunteer Agreement

Thank you for participating in the Tangle Free Waters program. Fishing line left underwater takes up to 600 years to bio-degrade and diminishes watershed quality, wildlife habitat, and user experience. Your efforts will help reduce and recycle monofilament fishing line from Eastern Sierra lakes and streams and is a vital contribution to sustaining this unique landscape for present and future generations!

The success of this program requires **active participation** to ensure that the stations are regularly monitored, and that collected fishing line is recycled. As a Tangle Free Waters volunteer it is your responsibility to collect discarded line from your adopted tube on a **weekly basis** and to **report** amount of line collected and condition of the tube **on a monthly basis** to MLR Program Director.

Participant Responsibilities:

- This agreement covers the period: January 1 – December 31 OR until station becomes inaccessible due to seasonal weather.
- Program Director will provide the station
- Participant(s) adopt a single station but are encouraged to collect line and perform litter pick up at the entire area.
- Participant(s) are responsible for providing any desired supplies for cleaning out tubes (gloves, shears, trash-grabber, collection bag, etc.). *MLR has limited supplies that may be available.
- **Once a week:** Separate and dispose of trash in and around your station. Coordinate with Program Director to hand off disposed line for recycling.
- **Once a month:** Report how much line was collected from station to Program Director and any necessary repairs needed.



Name: _____ Phone: _____

Email: _____

Signature: _____ Date: _____

VOLUNTEER EMERGENCY CONTACT INFORMATION

This information is confidential and will be kept confidential. Necessary information will be shared only with appropriate Forest Service and/or medical personnel on an as-needed basis.

VOLUNTEER'S NAME:

VOLUNTEER POSITION: Tangle Free Waters Station Service

SUPERVISOR/CREW LEADER: Kim Anaclerio, MLR Program Director

HOME ADDRESS:

PHONE:

MEDICAL INSURANCE:

ALLERGIES:

In case of Emergency, please notify the following:

RELATIONSHIP	NAME	ADDRESS	PHONE/CELL	E-MAIL

U.S. Department of Agriculture Forest Service	1. WORK PROJECT/ACTIVITY Litter Collection/Tangle Free Waters Program	2. LOCATION Inyo National Forest	3. UNIT 0504
JOB HAZARD ANALYSIS (JHA) References-FSH 6709.11 and -12 (Instructions on Reverse)	4. NAME OF ANALYST Martha Cruz	5. JOB TITLE Volunteer Coordinator	6. DATE PREPARED August 12, 2019
7. TASKS/PROCEDURES	8. HAZARDS	9. ABATEMENT ACTIONS Engineering Controls * Substitution * Administrative Controls * PPE	
Travel – Walking to site	Slips, trips, and falls	Identify safe routes and local conditions. Use warm-up and stretching exercises to reduce shin splints. Test and use secure footing. Walk never run, down slopes. Know how to fall. Try to land in the least obstructed spot. Protect your head and back. Roll with the fall, do not extend your arms to break a fall.	
Litter Collection	Lacerations, spike injuries, injuries related to bending or lifting	Ensure that adequate washing facilities are available and are used by participants. Look carefully at litter items or piles that might be a refuge for snakes or spiders. Check objects for spikes or sharp edges. Wear gloves when handling litter, eye protection may be necessary. Use trash grabber to pick up any objects that are known, or suspected, to be dangerous ex:syringes. Place any syringes in a proper 'sharps' container. Maintain a safe working distance to avoid the inadvertent scratching or spiking of other participants. Wear gloves when handling fishing line. Be aware of hooks and use pliers to separate hooks from fishing line. Dispose of hooks in proper 'sharps' container.	
Tools, equipment		Team to be shown how to use equipment if appropriate. Allow sufficient working area for the correct and safe use of the tool. Use appropriate protection. Have first aid kit available. Volunteers must use the equipment provided and as instructed.	
People, Lone working	Physical or verbal assault	Be aware of aggressive and difficult people. Withdraw rather than face conflict. Do not work out of sight of others in the group. Organizer/section leader to have mobile phone. Keep together and stay off private property.	
Animals – Domestic, wild and farm	Lymes Disease carried by animals ticks and bites/scratches from animals	Wear appropriate clothing. Beware of loose dogs. Avoid contact with animals. Cover any cuts or sores with a waterproof plaster before carrying out a litter pick. Always wear gloves when removing animal feces.	
Weather	Various health issues	Cease work in inappropriate conditions. Avoid working in extreme conditions. Dress for conditions & carry additional clothing. In the event of extreme weather conditions the litter pick-up should be postponed until weather conditions are adequate.	

<p>Water, marshes, bogs</p>	<p>Hypothermia, drowning</p>	<p>Avoid banks, especially if they appear unstable. Always work in pairs if close to water. Shower and change into warm dry clothing if immersed. Never allow children to work in these areas without supervision. Adults should be cautious & non-swimmer must not litter pick near water</p>
<p>10. LINE OFFICER SIGNATURE <i>Samy Gallett</i></p>	<p>11. TITLE <i>Forest Sup</i></p>	<p>12. DATE <i>8/13/19</i></p>

Previous edition is obsolete

(over)

JHA Instructions (References-FSH 6709.11 and .12)

The JHA shall identify the location of the work project or activity, the name of employee(s) involved in the process, the date(s) of acknowledgment, and the name of the appropriate line officer approving the JHA. The line officer acknowledges that employees have read and understand the contents, have received the required training, and are qualified to perform the work project or activity.

Blocks 1, 2, 3, 4, 5, and 6: Self-explanatory.

Block 7: Identify all tasks and procedures associated with the work project or activity that have potential to cause injury or illness to personnel and damage to property or material. Include emergency evacuation procedures (EEP).

Block 8: Identify all known or suspect hazards associated with each respective task/procedure listed in block 7. For example:

- a. Research past accidents/incidents.
- b. Research the Health and Safety Code, FSH 6709.11 or other appropriate literature.
- c. Discuss the work project/activity with participants.
- d. Observe the work project/activity.
- e. A combination of the above.

Block 9: Identify appropriate actions to reduce or eliminate the hazards identified in block 8. Abatement measures listed below are in the order of the preferred abatement method:

- a. **Engineering Controls (the most desirable method of abatement).**
For example, ergonomically designed tools, equipment, and furniture.
- b. **Substitution.** For example, switching to high flash point, non-toxic solvents.

Emergency Evacuation Instructions (Reference FSH 6709.11)

Work supervisors and crew members are responsible for developing and discussing field emergency evacuation procedures (EEP) and alternatives in the event a person(s) becomes seriously ill or injured at the worksite.

Be prepared to provide the following information:

- a. Nature of the accident or injury (avoid using victim's name).
- b. Type of assistance needed, if any (ground, air, or water evacuation).
- c. Location of accident or injury, best access route into the worksite (road name/number), identifiable ground/air landmarks.
- d. Radio frequencies.
- e. Contact person.
- f. Local hazards to ground vehicles or aviation.
- g. Weather conditions (wind speed & direction, visibility, temperature).
- h. Topography.
- i. Number of individuals to be transported.
- j. Estimated weight of individuals for air/water evacuation.

The items listed above serve only as guidelines for the development of emergency evacuation procedures.

**ADAPTED FOR:
Mammoth Lakes Recreation
TANGLE FREE WATERS PROGRAM**

Volunteer Timesheet

Reporting Year: _____

MONTH	HOURS	MONTH	HOURS	MONTH	HOURS
January		May		September	
February		June		October	
March		July		November	
April		August		December	

SIGNATURES

Volunteer: _____

Date: _____

Supervisor: _____

Date: _____

COMMENTS/ ADDITIONAL INFORMATION:

Note: Information from this timesheet will be used for the Volunteers Annual Report, form FS-1800-24 Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct, or sponsor and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0080. The time required to complete this information collection is estimated to average 15 minutes per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, SW Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

GROUP NAME: Mammoth Lakes Recreation -
TANGLE FREE WATERS

AGENCY NAME: USDA - Forest Service - Inyo National Forest

OMB no. 0596-0080
DATE: 08/13/19

Volunteer Service Agreement—Natural & Cultural Resources

Volunteer Sign-up Form for Groups

All volunteers that participate with an organized group on an episodic volunteer project on a unit of a public lands agency must be signed up on this form. By signing this form you agree to the terms of the project as defined in the attached Volunteer Service Agreement and affirmed by the organization and federal agency represents. Volunteers under age 18 must complete a Volunteer Service Agreement—Natural & Cultural Resources and must be signed by the parent or guardian. Please indicate your willingness (yes) or unwillingness (no) for the Agency to use your photographic, video or audio images in performance of volunteer duties.

Burden Statement: According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0080. The time required to complete this information collection is estimated to average 1.9 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Project Title: Tangle Free Waters						
Group Name: Mammoth Lakes Recreation			Agency: USDA Forest Service - Inyo National Forest			
Group Contact Name (First, Last): Matt Paruolo Kim Anaclerio		Telephone: (760) 660-4948 EXT: 103	Agency Contact Name (First, Last): Martha Cruz		Telephone: (760) 873-2494	
		Email: mparuolo@mammothlakesrecreation.org			Email: martha.cruz@usda.gov	
#	Volunteer Name (First, Last)	Signature kim@mammothlakesrecreation.org	Telephone Number	Email Address	Photo Release	
					Yes	No
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
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