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## MAMMOTH TRAILS COMMITTEE MEETING

Thursday, December 14, 2017 @ 3pm

Mammoth Lakes Tourism and Recreation Conference Room

2520 Main Street, Mammoth Lakes, California

[www.mammothlakesrecreation.org](http://www.mammothlakesrecreation.org) | [www.mammothtrails.org](http://www.mammothtrails.org)

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the Chair to a speaking time of five-minutes.

### ROLL CALL

Committee Members: Finlay Torrance, Dan Holler, Alan Jacoby, Heather Schaubmayer, Elise Howell, John Mueller, David Page and Ted Dardzinski.

### PUBLIC COMMENT (On items not on the Agenda)

### ADMINISTRATIVE ITEMS

1. Approval of the agenda
2. Approval of the meeting minutes for October 19, 2017
  - a. Attachment 1
3. MLTS Data Collection Program
  - a. 2017 Data Representation
  - b. Winter Trail Counters
    - i. MLTS Locations
    - ii. USFS Sub-part C Locations
    - iii. Integration of Mountain Hub App
4. SHARP Environmental Assessment
  - a. Update
  - b. Additional Cultural Survey Work - Spring 2018
5. Budget Reallocations
  - a. Attachment 2
6. MLR as Primary Fundraiser for MLTS Capital Projects
  - a. Discussion
7. Winter Grooming
  - a. 2017/2018 Program Overview
  - b. Equipment Rental



8. MTC Committee Development
  - a. Participation / Awareness
9. Walk, Bike, Ride Initiative
  - a. Recommendation: Project Initiation
    - i. Attachment 3
10. MTC Mill City Transit Endorsement
11. Next meeting?

#### COMMITTEE MEMBER REPORTS

#### REQUEST FOR FUTURE AGENDA ITEMS

#### ADJOURNMENT

To the next meeting of the Mammoth Trails Committee which will occur on January 11, 2018 at 3 pm. I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the Mammoth Lakes Tourism & Recreation outside showcase not less than 72 hours prior to the meeting dated as December 14, 2017.

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Matt McClain, MLR Executive Director



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October 19, 2017, Mammoth Trails Committee Meeting Minutes  
Mammoth Lakes Tourism and Recreation Conference Room,  
2520 Main St, Mammoth Lakes, CA 93546

**ROLL CALL**

Chair Page called the meeting to order at 3:00 p.m. at the Mammoth Lakes Tourism and Recreation Conference Room, 2520 Main St, Mammoth Lakes, CA 93546. Present: Dan Holler, David Page, Elise Howell, Ted Dardzinski.

**NOTE: At 3:15pm meeting attendees visited the SHARP #8 trail area (approved by Board Chair prior to meeting), led by Joel Rathje and returned to 2520 Main Street, Mammoth Lakes at 4:45pm.**

**PUBLIC COMMENT**

None.

**ADMINISTRATIVE ITEMS**

1. Approval of the Agenda: approved (M. Holler, S. Howell, 4-0)
2. Minutes from August 10, 2017 (M. Howell, S. Holler, 4-0)
3. Field Trip – w/ Jim Paulus (Biologist) - SHARP Environmental Review
  - a. Meeting attendees visited the SHARP area for a first-hand look at the potential trail design. Returned to meeting space at 4:45pm
4. Joel Rathje gave the FY 16/17 - Year End Report
5. Joel Rathje gave an update on the FY 17/18 Q1 Actuals, Reallocations
6. Reminders – The committee was informed on the following:
  - a. MTC Meeting Schedule
  - b. Mammoth Trails Meeting – November 2, 2017
  - c. Inyo National Forest Plan Revision – to be published 2018
  - d. Inyo National Forest OSV NEPA

**COMMITTEE MEMBER REPORTS**

Ted Dardzinski: SEMBA Halloween Ride over Halloween weekend.

David Page: Met w/ Garrett Villanueva in South Lake – had a productive conversation about OSV.

Elise Howell: None

Dan Holler: None

**FUTURE AGENDA ITEMS**

None.

**ADJOURNMENT**

There being no further business to come before the Mammoth Trails Committee, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

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Emily Woods  
Program Administrator, Mammoth Lakes Recreation

**MLTS FY 17/18**  
**Program and Capital Projects - Q2 Reallocations**

<b>Program Allocation Balance</b>	<b>\$ 227,292.47</b>	<b>Program Allocation Balance</b>	<b>\$ 183,277.69</b>
<b>Capital Allocation Balance</b>	<b>\$ 218,459.06</b>	<b>Capital Allocation Balance</b>	<b>\$ 206,371.33</b>
<b>Unallocated Funds</b>	<b>\$ 670,461.35</b>	<b>Unallocated Funds</b>	<b>\$ 670,461.35</b>
<b>Fund Balance</b>	<b>\$ 1,116,212.88</b>	<b>Fund Balance</b>	<b>\$ 1,060,110.37</b>

PROGRAM	Project Name	Q2 Start Balance		Q2 Expenditures		Q2 (End) Balance		Reallocation	Q3 Start Balance		
				Oct 1 - Nov 30	30-Nov				1-Jan		
<b>Planning</b>											
	Shady Rest Inyo Craters (SRIC) - Planning	\$	8,739.23	\$	51.38	\$	8,687.85		\$	8,687.85	
		<b>\$</b>	<b>8,739.23</b>	<b>\$</b>	<b>51.38</b>	<b>\$</b>	<b>8,687.85</b>		<b>\$</b>	<b>8,687.85</b>	
			ALLOCATED		EXPENDITURES		BALANCE				
<b>Design</b>											
	MLTS Standards Manuals	\$	5,000.00	\$	-	\$	5,000.00		\$	5,000.00	
	SHARP - Trail Alignment Studies	\$	579.62	\$	171.22	\$	408.40		\$	408.40	
	LABSS - Trail Alignment Studies	\$	3,692.53	\$	1,816.57	\$	1,875.96		\$	1,875.96	
		<b>\$</b>	<b>9,272.15</b>	<b>\$</b>	<b>1,987.79</b>	<b>\$</b>	<b>7,284.36</b>		<b>\$</b>	<b>7,284.36</b>	
			ALLOCATED		EXPENDITURES		BALANCE				
<b>Implementation</b>											
	Sherwins - Winter Access/Egress	\$	2,000.00	\$	-	\$	2,000.00		\$	2,000.00	
	Signage and Wayfinding - Map Updates & Repair	\$	12,658.03	\$	4,331.52	\$	8,326.51		\$	8,326.51	
		<b>\$</b>	<b>14,658.03</b>	<b>\$</b>	<b>4,331.52</b>	<b>\$</b>	<b>10,326.51</b>		<b>\$</b>	<b>10,326.51</b>	
			ALLOCATED		EXPENDITURES		BALANCE				
<b>Operations</b>											
	MLTS Trails Coordinator	\$	71,250.00	\$	23,750.00	\$	47,500.00		\$	47,500.00	
	Project Management Support	\$	18,382.42	\$	4,780.01	\$	13,602.41		\$	13,602.41	
	MLTS Action Plan & Budget	\$	2,470.78	\$	708.22	\$	1,762.56		\$	1,762.56	
	MLTS Communications	\$	1,622.48	\$	524.61	\$	1,097.87	\$	5,000.00	\$	6,097.87
	MLTS Website - Operations and Maintenance	\$	5,415.73	\$	596.48	\$	4,819.25	\$	5,000.00	\$	9,819.25
	MLTS Website - Operations and Maintenance - TOML	\$	1,900.05	\$	-	\$	1,900.05		\$	1,900.05	
	MLTS Website - TOML Tech Support	\$	500.00	\$	-	\$	500.00		\$	500.00	
	MLTS Website - Content Development	\$	8,000.00	\$	607.04	\$	7,392.96		\$	7,392.96	
	MLTS Data Library	\$	9,941.74	\$	2,217.55	\$	7,724.19		\$	7,724.19	
	MLTS Data Library - TOML	\$	3,000.00	\$	-	\$	3,000.00		\$	3,000.00	
	MLTS Interpretive Program	\$	4,735.39	\$	-	\$	4,735.39	\$	(4,000.00)	\$	735.39
	MLTS Photo and Image Library	\$	5,933.79	\$	2,373.67	\$	3,560.12		\$	3,560.12	
		<b>\$</b>	<b>133,152.38</b>	<b>\$</b>	<b>35,557.58</b>	<b>\$</b>	<b>97,594.80</b>	<b>\$</b>	<b>6,000.00</b>	<b>\$</b>	<b>103,594.80</b>
			ALLOCATED		EXPENDITURES		BALANCE				
<b>Maintenance</b>											
	MLTS Trails Days	\$	2,976.72	\$	1,165.79	\$	1,810.93		\$	1,810.93	
	Soft Surface Trail Maintenance Program - TOML	\$	13,998.13	\$	-	\$	13,998.13	\$	(8,000.00)	\$	5,998.13
	Soft Surface Trail Maintenance Program	\$	9,925.89	\$	-	\$	9,925.89	\$	(5,000.00)	\$	4,925.89
	MLTS Winter Grooming Program	\$	14,968.87	\$	560.41	\$	14,408.46		\$	14,408.46	
	MLTS Winter Grooming Program - TOML	\$	5,000.00	\$	-	\$	5,000.00		\$	5,000.00	
	MLTS Trailhead Maintenance	\$	2,976.65	\$	108.96	\$	2,867.69		\$	2,867.69	
	MLTS Trailhead Maintenance - TOML	\$	2,000.00	\$	249.00	\$	1,751.00	\$	3,250.00	\$	5,001.00
		<b>\$</b>	<b>51,846.26</b>	<b>\$</b>	<b>2,084.16</b>	<b>\$</b>	<b>49,762.10</b>	<b>\$</b>	<b>(9,750.00)</b>	<b>\$</b>	<b>40,012.10</b>
			ALLOCATED		EXPENDITURES		BALANCE				
<b>Stewardship</b>											
	Mammoth Trails	\$	4,256.72	\$	2.35	\$	4,254.37		\$	4,254.37	
	Adopt A Trail	\$	1,367.70	\$	-	\$	1,367.70		\$	1,367.70	
		<b>\$</b>	<b>5,624.42</b>	<b>\$</b>	<b>2.35</b>	<b>\$</b>	<b>5,622.07</b>		<b>\$</b>	<b>5,622.07</b>	
			ALLOCATED		EXPENDITURES		BALANCE				
<b>Marketing / Promotion</b>											
	Maps and Trail Guides - Development	\$	4,000.00	\$	-	\$	4,000.00		\$	4,000.00	
		<b>\$</b>	<b>4,000.00</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>4,000.00</b>		<b>\$</b>	<b>4,000.00</b>	
			ALLOCATED		EXPENDITURES		BALANCE		NEW ALLOCATION		
	<b>PROGRAM ALLOCATION</b>	<b>\$</b>	<b>227,292.47</b>	<b>\$</b>	<b>44,014.78</b>	<b>\$</b>	<b>183,277.69</b>	<b>\$</b>	<b>(3,750.00)</b>	<b>\$</b>	<b>179,527.69</b>

**MLTS FY 17/18  
Program and Capital Projects - Q2 Reallocations**

<b>CAPITAL</b>						
Project Name	Q2 Start Balance	Q2 Expenditures	Q2 (End) Balance		Reallocation	Q3 Start Balance
			Oct 1 - Nov 30	30-Nov		
			1-Jan			
<b>Design</b>						
SHARP - Trail Design - TOML	\$ 2,000.00	\$ -	\$ 2,000.00			\$ 2,000.00
SHARP - Trail Design	\$ 11,365.67	\$ -	\$ 11,365.67			\$ 11,365.67
	<u>\$ 13,365.67</u>	<u>\$ -</u>	<u>\$ 13,365.67</u>			<u>\$ 13,365.67</u>
	ALLOCATED	EXPENDITURES	BALANCE			
<b>Implementation</b>						
SHARP Environmental - NEPA/CEQA - USFS/TOML	\$ 116,559.72	\$ -	\$ 116,559.72	\$ 35,000.00		\$ 151,559.72
SHARP Environmental - NEPA/CEQA	\$ 10,069.93	\$ 1,931.15	\$ 8,138.78			\$ 8,138.78
SHARP - Trail Construction - TOML	\$ 45,247.00	\$ 6,202.05	\$ 39,044.95	\$ (26,250.00)		\$ 12,794.95
SHARP - Trail Construction	\$ 3,659.41	\$ 1,616.76	\$ 2,042.65			\$ 2,042.65
Signage and Wayfinding - Map Updates & Repair - TOML	\$ 19,582.59	\$ 1,946.26	\$ 17,636.33			\$ 17,636.33
	<u>\$ 195,118.65</u>	<u>\$ 11,696.22</u>	<u>\$ 183,422.43</u>	<u>\$ 8,750.00</u>		<u>\$ 192,172.43</u>
	ALLOCATED	EXPENDITURES	BALANCE			
<b>Maintenance</b>						
MLTS Tool Library - TOML	\$ 7,990.31	\$ 391.51	\$ 7,598.80	\$ (5,000.00)		\$ 2,598.80
MLTS Tool Library	\$ 1,984.43	\$ -	\$ 1,984.43			\$ 1,984.43
	<u>\$ 9,974.74</u>	<u>\$ 391.51</u>	<u>\$ 9,583.23</u>	<u>\$ (5,000.00)</u>		<u>\$ 4,583.23</u>
	ALLOCATED	EXPENDITURES	BALANCE	NEW ALLOCATION		
<b>CAPITAL ALLOCATION</b>	<b>\$ 218,459.06</b>	<b>\$ 12,087.73</b>	<b>\$ 206,371.33</b>	<b>\$ 3,750.00</b>		<b>\$ 210,121.33</b>
		EXPENDITURES	BALANCE	NEW ALLOCATION		BALANCE
<b>PROGRAM + CAPITAL</b>	<b>\$ 445,751.53</b>	<b>\$ 56,102.51</b>	<b>\$ 389,649.02</b>	<b>\$ -</b>		<b>\$ 389,649.02</b>
<b>UNALLOCATED FUNDS</b>	<b>\$ 670,461.35</b>		<b>\$ 670,461.35</b>			<b>\$ 670,461.35</b>
<b>FUND BALANCE</b>	<b>\$ 1,116,212.88</b>		<b>\$ 1,060,110.37</b>			<b>\$ 1,060,110.37</b>



## MAMMOTHTRAILS.ORG 2017 UPDATES - STATEMENT OF WORK

<b>Name of Vendor:</b>	Sparkgeo Consulting Inc.
<b>Name of Client:</b>	Mammoth Lakes Trail Access Foundation
<b>Statement of Work No.:</b>	MAM_2017
<b>SOW Effective Date:</b>	Nov 20 2017
<b>Term:</b>	The Term of this SOW shall run from the above stated SOW Effective Date through acceptance of the deliverables in accordance with this SOW
<b>Payment Terms:</b>	See Appendix 1

<b>Functional Requirements:</b>	Various MammothTrails.org updates (appendix 1.)
<b>Delivery Deadline:</b>	<b>Dec 31<sup>st</sup> 2017.</b>
<b>Acceptance Provision:</b>	The deliverables provided pursuant to this SOW shall be deemed accepted only when accepted by the <b>client</b> in accordance with the applicable terms of acceptance (See 'Appendix 2.').

Accepted and agreed to as of the Statement of Work Effective Date by the authorized representative of each party:

<b>CLIENT</b>	<b>SPARKGEO CONSULTING INC.</b>
Signature:	Signature:
Print Name:	Print Name: Will Cadell
Print Title:	Print Title: CEO
Notice Address:	Notice Address: 4060 Riverside Road Prince George, BC Canada, V2K4Z2
Attention:	Attention: Will Cadell
Primary Contact:	Primary Contact: Will Cadell

## APPENDIX 1.

### MAMMOTHTRAILS.ORG 2017 UPDATES

Sparkgeo has built and supported the mammothtrails.org experience since 2010. In this update, we propose to add the following functionality:

#### MAPPING TASKS

Adding winter switcher to maps.

*To be able to switch into 'winter mode' from the admin screen.*

Adding click functionality to mapped lines.

*To navigate directly to a trail page from clicking a line in the front-page map experience*

#### APPLICATION FRONT-END TASKS

Optimizing search results.

*To refine the order of search results by relevancy, avoiding common words like 'the' and 'lake' from delivering many false-positive search results.*

Speed optimization.

*To review mammothtrails.org with knowledge of modern web development techniques; determining if and what speed optimizations are recommended.*

Switching the stewardship messaging.

*To switch some hardcoded messaging.*

#### APPLICATION MANAGEMENT TASKS

Updating line data import and create documentation.

*To review and document process for importing more trail line work into mammothtrails.org*

Add draft / live functionality to Admin pages.

*To allow admin pages to also have a draft / live functionality similar to that found with the trails & experiences.*

#### SPARKGEO PROJECT TEAM

This SOW supplies Sparkgeo resources in an ad hoc manner to support the above use case. We expect only a single resource to be necessary will be required for all elements for the project.

#### COSTS

It is expected that the total of all requested projects during the period of performance (see. Appendix 2.) will not exceed \$7,000 USD. 50% of the total cost will be billed to initiate the project and the final 50% will be billed on completion.



## Appendix 2.

### ACCEPTANCE CRITERIA

The following acceptance criteria will apply to all deliverables:

- a. **Functionality:** All components function as expected and designed within the overall combined system.
- b. **Defects:** There are no major defects that hinder functionality or performance at the time of acceptance of the component. Defects found during integration are dealt with according to project manager prioritization, and are billed hourly.
- c. **Testing:** Integration tests are provided as appropriate.
- d. **Documentation:** Written documentation is provided for all components.

### PERIOD OF PERFORMANCE

Anticipated Dec 1, 2017 through Dec 31, 2017.



Updated: 171207

## Project Information

*Program:* **Planning***Program Category:* **Focused Planning Efforts***Project Name:* **Walk, Bike, Ride (WBR): MLTS Projects***TOML Activity Code:* **203***Contractor Code:* **112\_01\_WBR\_MLTS\_Phase1**

## Project Detail

*Project Description:* Engage in research, planning and design efforts to get the prioritized action items assigned to the MLTS in the Walk, Bike, Ride Action Strategy by the TOML PEDC Mobility Committee "shovel ready".*Efforts to Date:* Implementation of previous Trail System Mater Plan goals.*Scope of Work 17/18:* Bring each action item from conception to "shovel ready".*TSMP Citation:* **Recommendation G1: Consistent Naming Conventions; Recommendation G3: Uniform Trail Signage; Recommendation G5: Trail-Oriented Development (TrOD); Recommendation G6: Pedestrian-Orientated Development; Recommendation G7: Data Management; Recommendation G9: Trail and Mobility Needs; Recommendation G10: Future Access Easements; Recommendation G12: Coordination with Local Non-Governmental Organizations; Recommendation N4: Public Transit Access to Recreation Nodes; Recommendation N5: Summer Recreation Nodes; Recommendation N6: Winter Recreation Nodes; Recommendation INT1: General Interface between Soft-Surface Trails and Paved Facilities; Recommendation BP1: Bicycle Parking Requirements***Deliverables 17/18:* Develop and support creation of "shovel ready" projects as part of TOML Walk, Bike, Ride efforts for future grant applications and implementation.*Project Time Frame:* **TOML Fiscal Year 17/18***Project Lead:* **MLTPA***Funding Source:* **Measure R Funds - Capital***Council Approved Budget:**Budget Recommendation:* **\$ 30,000.00**

## Leveraged Resources

*Matching Funds (cash):* **None***In Kind Services/Donations:* **None***Volunteer Hours:* **None**

Walk, Bike, Ride (WBR): MLTS Projects

Updated: 171207

Initiation + Acceptance

Approved Project Name: Walk, Bike, Ride (WBR): MLTS Projects

TOML Activity Code: 203

Contractor Code: 112\_01\_WBR\_MLTS\_Phase1

Project Initiation Date: 12/15/17

Project Initiation Attest by

MTC Committee + Project

Lead/Contractor:

\_\_\_\_\_

TOML

\_\_\_\_\_

MLR

\_\_\_\_\_

Project Lead/Contractor

Project Acceptance Date:

Project Acceptance Attest

MTC Committee + Project

Lead/Contractor:

\_\_\_\_\_

TOML

\_\_\_\_\_

MLR

\_\_\_\_\_

Project Lead/Contractor

**Walk Bike Ride: Action Strategy**

ID	Action	Priority/ Timeline	Description/Action Steps	TOML Lead	Partnerships	Resources (\$, Staff time)
<b>Built Environment</b>						
1	Walk Bike Ride Infrastructure Projects	A: 1-5 Yrs (Short Term)	1)- Develop a list of actionable infrastructure projects that implement the WBR effort. 2)-Develop metrics to assist in prioritization (VMT, relationship to other Town work efforts, funding availability, ability to generate other investment, etc.) 3)-Identify phased projects that can be accomplished over time. 4) Focus on south side of Main Street, west of Old Mammoth Road as a priority project.	PW	CED; PEDC	
2	Loop Trails	A: 1-5 Yrs (Short Term)	1)- Identify MUP segments with available space to expand the pathway for multiple users: bikes, e-bikes, runners, hikers, and pedestrians. 2)- Secure funding for construction of planned segments and proposed gaps. 3)- Coordinate with USFS to establish a maintenance agreement and address other considerations for trails that pass through federal land. 4)- Discuss fee waivers with MMSA to allow free access for bikes (i.e. no pedal pass).	MLR	MLR/MLTS	
3	Mobility Hubs	A: 1-5 Yrs (Short Term)	1)- Develop a plan for unknown/future mobility needs. Explore existing parking limitations and determine if allowing private parking on public property is viable. 2)- Identify potential development partners. 3)- Consider and select available parcels (Town owned, surface parking). 4)- Confirm other uses or elements the site will include based on recommendations and partnership opportunities.	CED	CED; PW; MLR; MLTS	
4	Transit/Trail Hub Connections and Active Recreation Shuttles	A: 1-5 Yrs (Short Term)	1)- Develop data set that formalizes trail connections. Inventory and prioritize amenity locations where shelter is needed. 2)- Coordinate transit with master planning efforts on federal lands (MMSA). 3)- Coordinate with YARTS, Mono County, ESTA, and Shuttle Services regarding additional/upgraded service to these locations. 4)- Discuss guiding service amenities (e.g. shuttles for guided groups to trailheads on as-needed basis.)	CED	MLR; MLTS	
5	Recreation Support Facilities	A: 1-5 Yrs (Short Term)	1) - Complete inventory, currently underway, of Federal amenities as well as Town amenities to includes photos of existing conditions.	PW	PW; MLR; MLTS	
6	Sheltered Amenities and Transit Frequencies	A: 1-5 Yrs (Short Term)	1)- ESTA should conduct ridership counts on a stop-by-stop basis. This will allow better data for future transit decisions and direction on where enhanced transit stops should be accommodated. 2)- <u>Data protocols should be updated - ESTA should use electronic counting systems for ridership. More robust data is needed.</u>	PW	ESTA	
7	Expanded Gondola System	B: 5-10 Yrs (Mid Term)	1) - Conduct a flyover easement analysis should be conducted to determine the feasibility of gondola locations.	CED	MMSA	
8	Long Distance Hiking Hub	B: 5-10 Yrs (Mid Term)	1) - Trails coordinator to work with the PCT association and develop program to make recommendations on where hubs could be located. Facilitate connectivity/collect data on PCT hikers (demographics, spending).	MLR	MLR/MLTS	
9	Transit-Only Routes	C: 10+ Years (Long Term)	1)- Identify additional routes that may benefit from transit-only designations, such as the Lakes Basin area. Review previous work that has been completed regarding transit only routes. 2)- <u>Form a partnership with recreation areas, park services, and transit providers to fund and support shuttle services and consider redistribution of parking.</u>	CED	PW; MLR; USFS; TOML ADMIN	
<b>Technology</b>						
10	Smart Technology/Digital 395	A: 1-5 Yrs (Short Term)	1)- Incorporate this project into the Inyo Mono Consortium force scope of work. 2)- Town staff to create maps to show where fiber should go with the Town and in the Planning Area, focusing on areas where people are gathering and connecting to the many recreational opportunities This can employ mapping similar to Race Communications maps for Crowley Lake.	PW	IMBC	
11	Super App	A: 1-5 Yrs (Short Term)	1)- Integrate into the analysis being conducted by Momenta. There is an opportunity to use existing apps that help get people outside (e.g. Totago). 2)- <u>Identify a single point of contact for information from the Town.</u>	TOML ADMIN	MLR	
12	Bike Share Pilot	B: 5-10 Yrs (Mid Term)	1) - Test bike share in the pedestrian zone from the Pedestrian Master Plan.	MLR	CED/Chamber	
13	Bike Share	C: 10+ Years (Long Term)	1)- Evaluate feasibility and best model for a bike share program. 2)- <u>Consider finding a sponsor or partners to share costs of launching and operating a system.</u>	MLR	CED/Chamber	
14	Car Share and Ride Share	C: 10+ Years (Long Term)	1) - Evaluate feasibility of a car share and ride share programs.	CED	PW; MLR; TOML ADMIN	
<b>Operations</b>						
15	Snow Management	B: 5-10 Yrs (Mid Term)	1)- Present information to Town Council and LTC. Include information from Main Street improvements (sidewalks) and tools for managing snow in this area. 2)- Consider forming a Business Improvement District to deal with snow differently in the retail areas. Snow management should consider enforcement.	PW	CED/Caltrans	
<b>Financing &amp; Economic Development</b>						

\* Yellow highlights indicate actions that overlap with Downtown Revitalization Action Strategy

ID	Action	Priority/ Timeline	Description/Action Steps	TOML Lead	Partnerships	Resources (\$, Staff time)
16	Enhanced Infrastructure Financing District (EIFD)	A: 1-5 Yrs (Short Term)	1) - Identify infrastructure improvements that could be included in an EIFD. These could include: parking, broadband, mobility/transit/trail hubs. Then narrow that list to focus on improvements that will provide a substantial benefit to property owners with community support.	CED	PW; MLR; TOML ADMIN	
<b>Policies and Guidelines</b>						
17	Local and Regional Partnerships	A: 1-5 Yrs (Short Term)	1)- Review current multi-agency groups and incorporate recreation into existing groups. 2)- Town staff to consider roles and responsibilities as part of existing and future MOUs.	CED	PW; MLR; TOML ADMIN	
18	Fire Access	A: 1-5 Yrs (Short Term)	1) - Develop policy that states that the Town will review and incorporate fire district connectivity in projects as they are processed through the Town.	TOML ADMIN	MLFPD	
19	Wayfinding Signage	A: 1-5 Yrs (Short Term)	1) - Develop one system/program that incorporates all signage from soft surface to hard surface. Update existing signage and provide signage that reflects 21st century technology/values.	PW	CED; MLR; MLTS	
20	E-bikes	A: 1-5 Yrs (Short Term)	1) - Draft language for e-bike community and Main Street business owners to review. Integrate into Wayfinding signage program updates. 2) Improve existing motorized program. 3) Include Footloose, Recreation Commission in discussions. Consider local changes to USFS and BLM rules. 4) Look at federal and municipal trails.	CED	MLR; MLTS; E-bike working group	
21	Complete Streets	C: 10+ Years (Long Term)	1) - Identify appropriate streets for redesign, in addition to Main Street, such as Meridian Boulevard, Old Mammoth Road, Tavern Road, Laurel Mountain Road, Sierra Nevada Road, and Sierra Manor Road.	PW	CED	
22	Mobility Partnership	Completed - Ongoing	1) - Formalize a protocol for a Mobility Working Group and identify a Mobility Leader to direct and ensure implementation of these recommended actions.  Action - PEDC formed the Mobility Committee which will serve as the mobility working group for this project.	PEDC	WBR Task Force: PEDC; PW; CED; MLR; MLT; TOML ADMIN (others as needed)	

**Walk Bike Ride: Action Strategy - MLTS SPECIFIC**

ID	Action	Priority/ Timeline	Description/Action Steps	TOML Lead	Partnerships	Resources (\$, Staff time)
<b>Built Environment</b>						
2	Loop Trails	A: 1-5 Yrs (Short Term)	1)- Identify MUP segments with available space to expand the pathway for multiple users: bikes, e-bikes, runners, hikers, and pedestrians. 2)- Secure funding for construction of planned segments and proposed gaps. 3)- Coordinate with USFS to establish a maintenance agreement and address other considerations for trails that pass through federal land. 4)- Discuss fee waivers with MMSA to allow free access for bikes (i.e. no pedal pass).	MLR	MLR/MLTS	\$ 3,000.00
3	Mobility Hubs	A: 1-5 Yrs (Short Term)	1)- Develop a plan for unknown/future mobility needs. Explore existing parking limitations and determine if allowing private parking on public property is viable. 2)- Identify potential development partners. 3)- Consider and select available parcels (Town owned, surface parking). 4)- Confirm other uses or elements the site will include based on recommendations and partnership opportunities.	CED	CED; PW; MLR; MLTS	\$ 4,000.00
4	Transit/Trail Hub Connections and Active Recreation Shuttles	A: 1-5 Yrs (Short Term)	1)- Develop data set that formalizes trail connections. Inventory and prioritize amenity locations where shelter is needed. 2)- Coordinate transit with master planning efforts on federal lands (MMSA). 3)- Coordinate with YARTS, Mono County, ESTA, and Shuttle Services regarding additional/upgraded service to these locations. 4)- Discuss guiding service amenities (e.g. shuttles for guided groups to trailheads on as-needed basis.)	CED	MLR; MLTS	\$ 5,000.00
5	Recreation Support Facilities	A: 1-5 Yrs (Short Term)	1) - Complete inventory, currently underway, of Federal amenities as well as Town amenities to includes photos of existing conditions.	PW	PW; MLR; MLTS	\$ 3,000.00
8	Long Distance Hiking Hub	B: 5-10 Yrs (Mid Term)	1) - Trails coordinator to work with the PCT association and develop program to make recommendations on where hubs could be located. Facilitate connectivity/collect data on PCT hikers (demographics, spending).	MLR	MLR/MLTS	\$ 1,000.00
<b>Policies and Guidelines</b>						
19	Wayfinding Signage	A: 1-5 Yrs (Short Term)	1) - Develop one system/program that incorporates all signage from soft surface to hard surface. Update existing signage and provide signage that reflects 21st century technology/values.	PW	CED; MLR; MLTS	\$ 10,000.00
20	E-bikes	A: 1-5 Yrs (Short Term)	1) - Draft language for e-bike community and Main Street business owners to review. Integrate into Wayfinding signage program updates. 2) Improve existing motorized program. 3) Include Footloose, Recreation Commission in discussions. Consider local changes to USFS and BLM rules. 4) Look at federal and municipal trails.	CED	MLR; MLTS; E-bike working group	\$ 4,000.00

Estimated Cost to Complete: \$ 30,000.00

\* Yellow highlights indicate actions that overlap with Downtown Revitalization Action Strategy