

MAMMOTH TRAILS COMMITTEE MEETING

Wednesday, October 14, 2015, 3:00pm

Mono County Public Library
The Randall Reading Room
400 Sierra Park Road, Mammoth Lakes, California
And via teleconference from: 1313 Disneyland Dr., Anaheim 92802

Mammoth Trails Committee Members may participate from a teleconference location if the meeting notice has been published in advance at the site of the meeting and the location that they will be calling in from as the site needs to be accessible to the public. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the Board during any one of the opportunities provided on the agenda for public comment.

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the President to a speaking time of five minutes.

ROLL CALL

Committee Members: Alan Jacoby, Mark Brownlie, Dan Holler, David Page, Danna Stroud

PUBLIC COMMENT (On items not on the Agenda)

ADMINISTRATIVE ITEMS

1. Approval of the Agenda – 5 min
2. Approval of the meeting minutes for 09/09/15, 09/23/15 and 09/30/15 – 5 min
 - a. *Attachment #1- MLR - Minutes*
 - b. *Attachment #2- MLR - Minutes*
 - c. *Attachment #3- MLR - Minute*
3. “MLTS Trails Coordinator + Support”: GANTT Chart Review – 20 min (*Rathje*)
 - a. Measure R Funded Projects as Approved by MTC
 - b. Non Measure R Funded Projects per TOML
 - i. *Attachment #4 – RATHJE – GANTT Chart*
4. “LABSS - Trail Alignment Studies” – 15 min (*Rathje*)
 - a. Appoint an MTC member to the LABSS Committee
 - b. Drafting of preliminary alignments per Town Council direction
5. “MLTS Website Operations and Maintenance” – 20 min (*Montano*)
 - a. *Attachment #5 – Montano – PDF of PPT Presentation*
6. “Soft Surface Trails – USFS Permitting” – 35 min (*Rathje*)
 - a. Soft Surface Trail Candidates for Challenge Cost Share Agreement for maintenance with USFS
 - b. Financing strategy and rationale for FY 15/16 + FY 16/17
 - i. *Attachment #6 – Rathje - Map*
 - ii. *Attachment #7 – Rathje – Budget Breakdown*
7. Winter Projects Review – 15 min (*Rathje*)
 - a. “Sherwins – Winter Access/Egress”
 - b. “MLTS Website – Content Development”
 - c. “Shady Rest – Winter Grooming”
8. Future Meeting Items – 5 min
 - a. Nov 12 (Rescheduled from Nov 11)

- i. SOS Reporting - from project leads
 - ii. Lakes Basin Stewards Reporting - from project leads
- b. Dec 9
 - i. Mid Year Budget Allocations
 - ii. Designation of Capital vs Program projects

COMMITTEE MEMBER REPORTS

REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

To the next meeting of the Mammoth Trails Committee which will occur on November 12, 2015, 2015 at 3pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the Mammoth Lakes Tourism & Recreation outside showcase not less than 72 hours prior to the meeting dated this 7th day of October, 2015.

Rich Boccia , MLR Executive Director

**Mammoth Lakes Recreation
September 9, 2015, MTC Meeting Minutes
MLTPA office, 325 Old Mammoth Road, Mammoth Lakes, CA**

ROLL CALL

Committee Chair Danna Stroud called the meeting to order at 3:05 p.m. Present: Alan Jacoby, Mark Brownlie, Dan Holler, David Page, Danna Stroud

PUBLIC COMMENT

None.

ADMINISTRATIVE ITEMS

1. Approved Agenda
2. Approved minutes, with correction on the date (August 25) (M Page, S Jacoby, 4-0, Holler abstain)
3. Presentation of the Mammoth Lakes Trails System by Joel Rathje (Trails Coordinator) introducing and laying out the trails system and the relationship between Town Council, MLR and MLTS.
4. TOML Update on Trails and related projects was made by Dan Holler.
 - a. Main Street project to make it more pedestrian friendly, as well as where there are other “gaps” missing sidewalks in town. Projects that help create a “feet first” community.
 - b. Parking concerns, and projects that are being looked at to increase parking for residents and visitors.
 - c. Looking at M.U.P. Old Mammoth Road to Minaret Road gap, and a low impact trail on the Bell Shaped parcel.
 - d. Connecting areas in the Lakes Basin area and looking at the traffic flow around Lake Mary Road.
 - e. Ongoing maintenance.
5. Status report on open projects, made by Joel Rathje.
 - a. Researching soft surface trail signage, and formulating standards.
 - b. SHARP – all but one priority trail has alignment studies on them. Working on Mammoth Rock to Meadow study. Desire to complete before snow falls.
 - c. LABBS trail studies project.
 - d. First priority to create an agreement with the Forest Service to get work done on trails. Joel is putting together a proposal for the Forest Service for special use permits.
 - e. Staff is in place, working with Town to take over website.
 - f. GPS data collection with Friends of the Inyo (FOI) of trails to figure out cost for maintenance for trails projects.
6. Review MLTS budget
 - a. John Wentworth outlined the Excel One Sheet and Top Sheet for the ongoing projects that were approved by Town Council and the MLT initiation process.
7. IMBA Conference Event update given by Alan Jacoby. Several rides and classroom sessions are scheduled. Stroud mentioned that a Welcome banner will be displayed on the corner of Old Mammoth Rd. and Main St.
8. Review calendar for MTC monthly meetings to set a regular meeting date and time. Confirmed the meetings on schedule. Changed Oct. 28 meeting to Sept. 30

**Mammoth Lakes Recreation
September 9, 2015, MTC Meeting Minutes
MLTPA office, 325 Old Mammoth Road, Mammoth Lakes, CA**

COMMITTEE REPORTS

Mark Brownlie talked about MMSA potential projects.

Alan Jacoby discussed SIMBA and its future.

Danna Stroud mentioned that September 30 is a date to be aware because there could be another governmental shutdown.

REQUEST FOR FUTURE AGENDA ITEMS

1. Sept 23 - Revisit Town Council direction to assign a MTC member to LABBS group.
2. Prioritize projects for proposal to Forest Service.
3. Look at special use permits priorities

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 5:33 p.m.

Respectfully submitted,

Lesley-Anne Hoxie
Executive Assistant
Mammoth Lakes Recreation

Mammoth Lakes Recreation
September 23, 2015, Mammoth Trails Committee Meeting Minutes
Sherwin Creek Road, Mammoth Lakes, CA (Propane Tanks)

ROLL CALL

Committee Chair Stroud called the meeting to order at 3:06 p.m. at Propane Tanks on Sherwin Creek Rd, Mammoth Lakes, CA. Present: Alan Jacoby, Mark Brownlie, Grady Dutton, Danna Stroud

PUBLIC COMMENT

None.

ADMINISTRATIVE ITEMS

1. Agenda approved.
2. Danna Stroud gave background of SHARP. Joel Rathje (Trails Coordinator) explained the SHARP “kits” and an overview of the outdoor excursion locations.
3. Field visits went as follows:
 - a. Tamarack St. and Sunny Slopes Lane: hike Sherwin Meadows to SHARP #7, #8, and #18
 - b. Trail tour at Hayden Cabin: SHARP #6, #11
 - c. Trail tour of Southern terminus of borrow pit (propane tanks): SHARP #1, #13

COMMITTEE MEMBER REPORTS

Committee shared their opinions and views after the end of the trip, these are the highlights:

The committee agreed that it was important to work with National Forest Service.

Front load public knowledge of what is needed, and what is being done. Synergy- getting groups together doing more than talking

Timing blocks—an exciting time for Mammoth Lakes to direct and focus energy.

We’re going to get it done!

REQUEST FOR FUTURE AGENDA ITEMS

Next meeting on Wednesday, September 30, 2015, for another outdoor excursion.

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting was adjourned at 5:31 p.m.

Respectfully submitted,

Lesley-Anne Hoxie
Executive Assistant
Mammoth Lakes Recreation

Mammoth Lakes Recreation
September 30, 2015, Mammoth Trails Committee Meeting Minutes
Starting point: Lake Mary Outlet Dam

ROLL CALL

Committee Chair Stroud called the meeting to order at 3:10 p.m. at the Lake Mary Outlet Dam, Mammoth Lakes, CA. Present: Alan Jacoby, Mark Brownlie, Grady Dutton, David Page and Danna Stroud

PUBLIC COMMENT

None.

ADMINISTRATIVE ITEMS

1. Agenda approved.
2. Joel Rathje (Trails Coordinator) gave background of the RTP grant for the MUP to Lake George, the proposed trail and potential realignments, as well as an overview of the LABBS. Grady provided additional information.
3. Walking tour of the potential LABBS trails starting at the Lake Mary Dam.
 - a. Tour around Lake George, as a potential place for MUP users to go after making it to Lake George.
 - i. Second half of the trail around Lake George is an easier trail, and would provide a spot for climbers.
 - b. Return to Lake Mary Dam

COMMITTEE MEMBER REPORTS

Stroud mentioned that if we are sending visitors up to this area, where are you sending them? We want them to not just have an experience, but a good experience—that hospitality is married stewardship.

REQUEST FOR FUTURE AGENDA ITEMS

Next meeting on Wednesday, October 14, 2015, at the library.

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Lesley-Anne Hoxie
Executive Assistant
Mammoth Lakes Recreation

Summer 2015 Quarterly Reporting & Fall Seasonal Transition



Objectives

Overview of Visits

- Year Report 2014 – 2015
- Seasonal Three Year Comparison
- 2014/2015 Seasonal Year-Over-Year Comparison
- Overview of Visits
- How are people finding us?
- Top 10 Pages

Seasonal Transition to Fall



Year Report 2014/2015

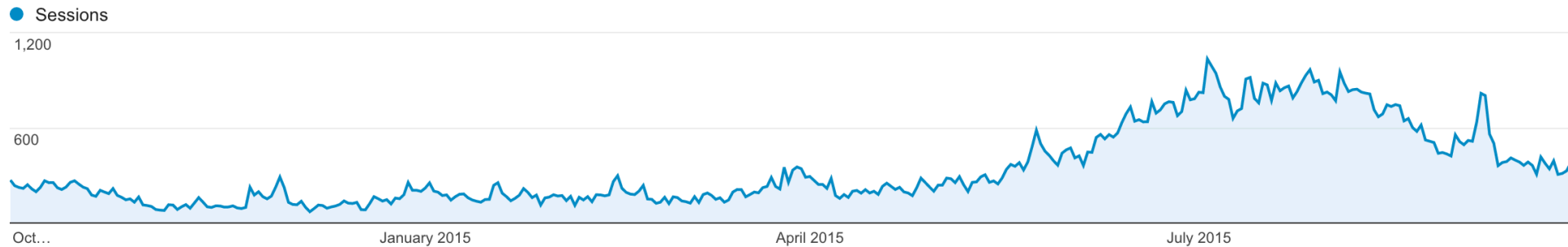
September 26, 2014 – September 26, 2015

Sessions

126,167

Pageviews

354,211



Seasonal Three Year Comparison

Sept 1, 2012 – Sept 1, 2013

Sessions

33,190



Pageviews

106,837



Sept 1, 2013 – Sept 1, 2014

Sessions

79,799



Pageviews

255,093



Sept 1, 2014 – Sept 1, 2015

Sessions

132,648



Pageviews

373,015



Seasonal Comparison 2014/2015

May 1, 2015 - Sep 26, 2015: ● Sessions

May 1, 2014 - Sep 26, 2014: ● Sessions

Sessions

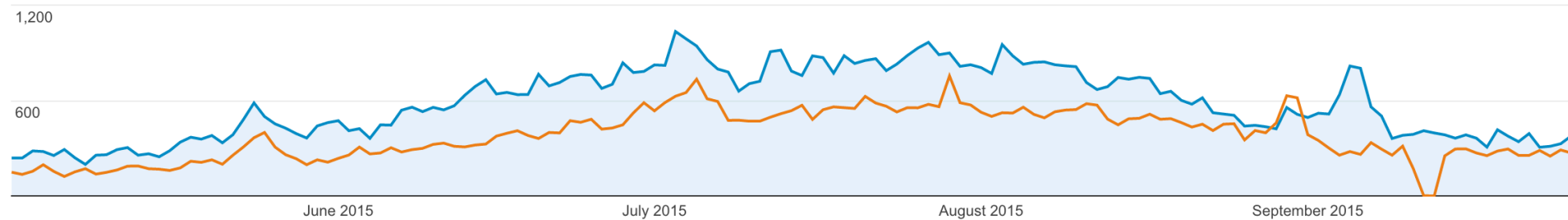
54.22%

87,700 vs 56,865

Pageviews

38.25%

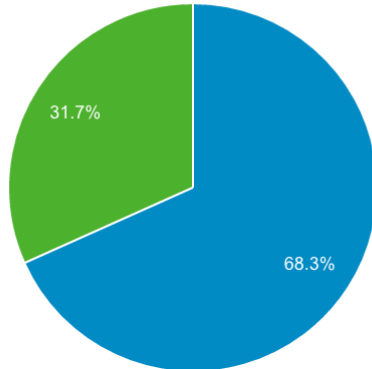
248,807 vs 179,971



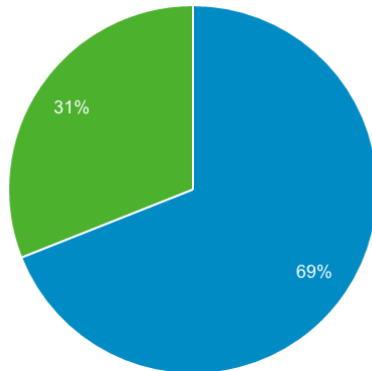
Overview of Visits

■ New Visitor ■ Returning Visitor

May 1, 2015 - Sep 26, 2015



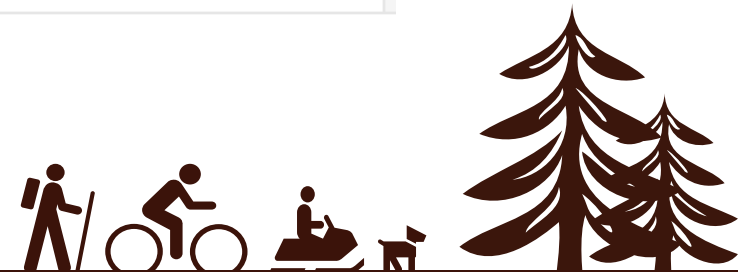
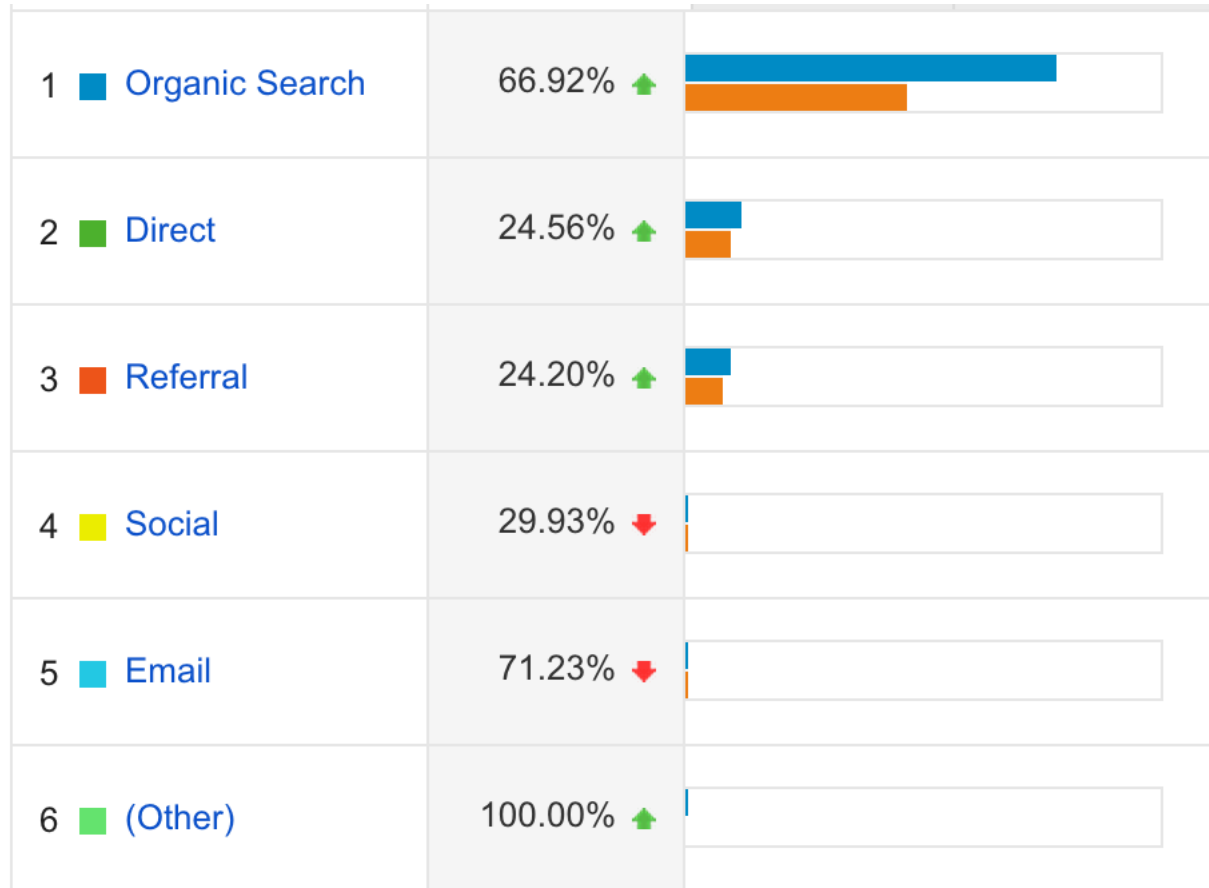
May 1, 2014 - Sep 26, 2014













1. desktop	
May 1, 2015 - Sep 26, 2015	37,770 (43.07%)
May 1, 2014 - Sep 26, 2014	27,703 (48.72%)
% Change	36.34%
2. mobile	
May 1, 2015 - Sep 26, 2015	37,175 (42.39%)
May 1, 2014 - Sep 26, 2014	18,762 (32.99%)
% Change	98.14%
3. tablet	
May 1, 2015 - Sep 26, 2015	12,755 (14.54%)
May 1, 2014 - Sep 26, 2014	10,400 (18.29%)
% Change	22.64%



How Are People Finding Us?



Top 10 Pages

	Page		Pageviews
1.	/		26,975
2.	/trails/		26,320
3.	/destinations/		10,187
4.	/activities/		8,537
5.	/activity/29/hiking/		8,264
6.	/trail/9/duck-pass-trail/		7,420
7.	/activity/36/off-highway-vehicles/		6,195
8.	/activity/24/mountain-biking/		4,868
9.	/search/		4,713
10.	/activity/29/		4,563



Fall 2015 Seasonal Transition

TRAILS

Heart Lake
Town Loop
Shadow Creek Trail
Agnew Meadow
Convict Lake
Shady Rest Trail

DESINATIONS

Lake George
Mammoth City
Shady Rest Park
Convict Lake
Skate Parks
McGee

ACTIVITIES

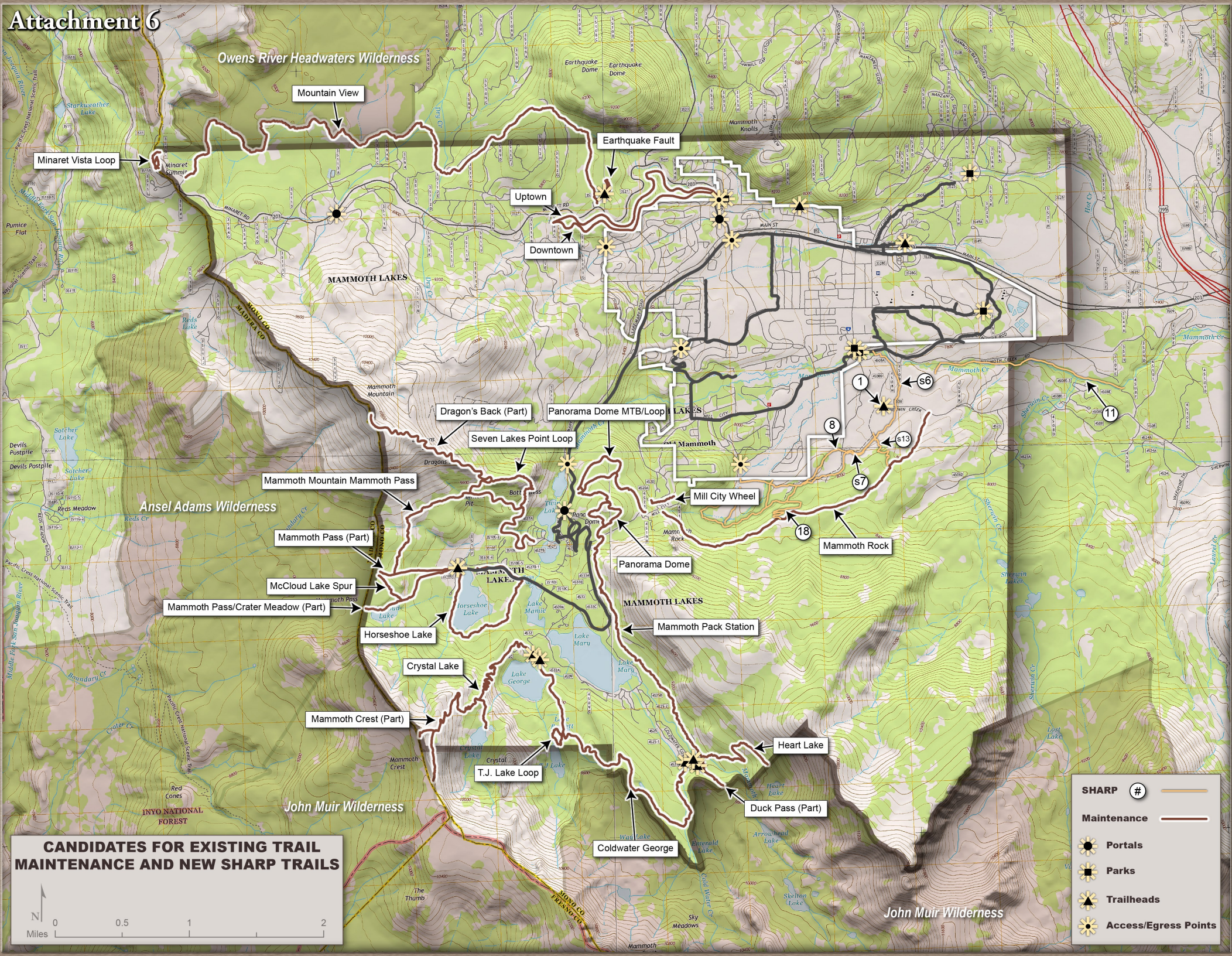
Fall Color Viewing
Fishing
Hiking
Motorized Trail Riding
Mountain Biking



Thank You !



Attachment 6



CANDIDATES FOR EXISTING TRAIL MAINTENANCE AND NEW SHARP TRAILS



SHARP #

Maintenance

Portals

Parks

Trailheads

Access/Egress Points

MLTS 2015/2016 Project Management Overview
 DRAFT - Mid Year Budget Adjust for Trail Maintenance - Updated 151006

Program Area	Project Name	Proj. Lead	INITIATION RECONCILE MID YEAR	INITIATION RECONCILE MID YEAR	INITIATION MID YEAR IN	INITIATION MID YEAR OUT	INITIATION RECONCILE MID YEAR	Notes
			Total Funds	Invoice to Date	MTC IN	MTC OUT	Balance	
Planning								
Focused Planning Efforts	SR 203 Tunnel – OSV Access to Shady Rest RV Park	TOML	\$ 18,998.00	0	0	\$ 9,499.00	\$ 9,499.00	"One Time" Project - 1/2 fr FY 15/16, make whole in FY 16/17
Environmental Review	LABSS – Environmental Analysis CEQA/NEPA	TOML	\$ 40,000.00	0	0	\$ 20,000.00	\$ 20,000.00	"One Time" Project - 1/2 fr FY 15/16, make whole in FY 16/17
Design			\$ 58,998.00	\$ -	\$ -	\$ 29,499.00	\$ 29,499.00	
Guidelines & Standards	Signage and Wayfinding – Soft Surface	MLTPA	\$ 7,500.00	0	0	0	\$ 7,500.00	
Project Design	SHARP – Trail Design	TOML	\$ -	0	0	0	\$ -	
	LABSS – Trail Design	TOML	\$ 5,000.00	0	0	0	\$ 5,000.00	
Trail Alignment Studies	SHARP - Trail Alignment Studies	MLTPA	\$ 2,500.00	0	0	0	\$ 2,500.00	
	LABSS - Trail Alignment Studies	MLTPA	\$ 5,000.00	0	0	0	\$ 5,000.00	
Implementation			\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	
Easement/ Access Neg.	Sherwins – Winter Access/Egress	MLTPA	\$ 1,500.00	0	0	0	\$ 1,500.00	
	Existing Pedestrian Easements	N/A	\$ -	0	0	0	\$ -	
Environmental - Project	SHARP - Trails NEPA Analysis INF	TOML	\$ 48,225.00	0	0	0	\$ 48,225.00	
	SHARP - Trails CEQA Analysis TOML	TOML	\$ 10,000.00	0	0	0	\$ 10,000.00	
Implementation/ Construct	SHARP – Trail Construction Fund	TOML	\$ 38,995.00	0	0	0	\$ 38,995.00	
	Signage and Wayfinding – Map Updates & Repair	MLTPA	\$ 8,000.00	0	0	0	\$ 8,000.00	
Operations			\$ 106,720.00	\$ -	\$ -	\$ -	\$ 106,720.00	
Management Plan	MLTS Authorities and Management Plan	MLTPA	\$ -	0	0	0	\$ -	
	Soft Surface Trails – USFS Permitting	TOML	\$ 10,000.00	0	0	\$ 5,000.00	\$ 5,000.00	"One Time" Project - 1/2 fr FY 15/16, make whole in FY 16/17
Governance	TOML Staff Time for MLTS Projects Support	TOML	\$ 12,000.00	0	0	0	\$ 12,000.00	
	MLTS Trails Coordinator + Support	TOML	\$ 109,950.00	0	0	0	\$ 109,950.00	
	MLTS Action Plan + Annual Budget	MLTPA	\$ -	0	0	0	\$ -	
	MLTS Facilities for TOML CIP	TOML	\$ -	0	0	0	\$ -	
Contingency/Leverage	Contingency/Leverage Funds	TOML	\$ 21,000.00	0	0	\$ 2,601.00	\$ 18,399.00	Contingency funds to "Make Whole"
	INF OSV NEPA Review – Matching Funds	TOML	\$ 20,000.00	0	0	0	\$ 20,000.00	
Website	MLTS Website Operations and Maintenance	MLTPA	\$ 20,000.00	0	0	0	\$ 20,000.00	
	MLTS Website – TOML Tech Support	TOML	\$ 2,500.00	0	0	0	\$ 2,500.00	
	MLTS Website – Content Development	MLTPA	\$ 12,000.00	0	0	0	\$ 12,000.00	
Information Systems	MLTS Data Library	MLTPA	\$ 3,000.00	0	0	0	\$ 3,000.00	
Interpretive	Lakes Basin Stewards	FOI	\$ 35,800.00	0	0	0	\$ 35,800.00	
Image Library	MLTS Photo and Image Library	MLTPA	\$ 3,000.00	0	0	0	\$ 3,000.00	
Wayfinding Maps	Wayfinding Update	N/A	\$ -	0	0	0	\$ -	
Wayfinding Signage	Wayfinding Temporary Soft Surface	N/A	\$ -	0	0	0	\$ -	
Maintenance			\$ 249,250.00	\$ -	\$ -	\$ 7,601.00	\$ 241,649.00	
Soft Surface Trail Maint.	Trail Days - FOI	FOI	\$ 16,000.00	0	0	0	\$ 16,000.00	
	Trail Days - MLTPA	MLTPA	\$ 17,000.00	0	0	0	\$ 17,000.00	
	Coldwater George		\$ -	0	\$ 7,250.00	0	\$ 7,250.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Crystal Lake		\$ -	0	\$ 800.00	0	\$ 800.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Downtown		\$ -	0	\$ 1,600.00	0	\$ 1,600.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Dragon's Back (Part)		\$ -	0	\$ 3,750.00	0	\$ 3,750.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Duck Pass (Part)		\$ -	0	\$ 450.00	0	\$ 450.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Earthquake Fault		\$ -	0	\$ 250.00	0	\$ 250.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Heart Lake		\$ -	0	\$ 2,750.00	0	\$ 2,750.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Horseshoe Lake		\$ -	0	\$ 1,625.00	0	\$ 1,625.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Mammoth Crest (Part)		\$ -	0	\$ 6,000.00	0	\$ 6,000.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Mammoth MTN Mammoth Pass		\$ -	0	\$ 2,750.00	0	\$ 2,750.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Mammoth Pack Station		\$ -	0	\$ 4,250.00	0	\$ 4,250.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Mammoth Pass (Part)		\$ -	0	\$ 2,500.00	0	\$ 2,500.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Mammoth Pass/Crater Meadow (Part)		\$ -	0	\$ 2,500.00	0	\$ 2,500.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Mammoth Rock		\$ -	0	\$ 1,300.00	0	\$ 1,300.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	McCloud Lake Spur		\$ -	0	\$ 500.00	0	\$ 500.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Mill City Wheel		\$ -	0	\$ 125.00	0	\$ 125.00	1/2 Season's est. work; balance of funds in FY 16/17 budget

MLTS 2015/2016 Project Management Overview
DRAFT - Mid Year Budget Adjust for Trail Maintenance - Updated 151006

Program Area	Project Name	Proj. Lead	INITIATION RECONCILE MID YEAR	INITIATION RECONCILE MID YEAR	INITIATION MID YEAR IN	INITIATION MID YEAR OUT	INITIATION RECONCILE MID YEAR	
	Minaret Vista Loop		\$ -	0	\$1,000.00	0	\$ 1,000.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Mountain View		\$ -	0	\$2,650.00	0	\$ 2,650.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Panorama Dome		\$ -	0	\$150.00	0	\$ 150.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Panorama Dome MTB/Loop		\$ -	0	\$700.00	0	\$ 700.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Seven Lakes Point Loop		\$ -	0	\$1,500.00	0	\$ 1,500.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	T.J. Lake Loop		\$ -	0	\$750.00	0	\$ 750.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
	Uptown		\$ -	0	\$700.00	0	\$ 700.00	1/2 Season's est. work; balance of funds in FY 16/17 budget
Nordic Trail Maint.	Shady Rest – Winter Grooming	FOI	\$ 20,000.00	0	0	0	\$ 20,000.00	
Trailhead Maintenance	Lakes Basin Early Opening/Late Fall Closure	N/A	\$ -	0	0	0	\$ -	
Stewardship			\$ 53,000.00	\$ -	\$ 45,850.00	\$ -	\$ 98,850.00	
Mammoth Trails	Mammoth Trails	MLTPA	\$ 1,200.00	0	0	0	\$ 1,200.00	
Adopt A Trail	Adopt A Trail	MLTPA	\$ 7,500.00	0	0	\$ 3,750.00	\$ 3,750.00	"One Time" Project - 1/2 fr FY 15/16, make whole in FY 16/17
Marketing/Promotion			\$ 8,700.00	\$ -	\$ -	\$ 3,750.00	\$ 4,950.00	
Trail Maps / Guides	Printed Maps and Trail Guides	MLTPA	\$ 10,000.00	0	0	\$ 5,000.00	\$ 5,000.00	"One Time" Project - 1/2 fr FY 15/16, make whole in FY 16/17
			\$ 10,000.00	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
			Totals = \$ 506,668.00	\$ -	\$ 45,850.00	\$ 45,850.00	\$ 506,668.00	