

MAMMOTH TRAILS COMMITTEE MEETING
TUESDAY AUGUST 25, 2015
3:30pm (NOTE TIME)

Mammoth Lakes Tourism Conference Room
2520 Main Street, Mammoth Lakes, CA

Mammoth Trails Committee Members may participate from a teleconference location if the meeting notice has been published in advance at the site of the meeting and the location that they will be calling in from as the site needs to be accessible to the public. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the Board during any one of the opportunities provided on the agenda for public comment.

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call (760) 934-4932. Notification 48 hours prior to the meeting will enable MLR to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

NOTE: All comments will be limited by the President to a speaking time of five minutes.

ROLL CALL

Committee Members: Alan Jacoby, Mark Brownlie, Dan Holler, David Page, Danna Stroud

PUBLIC COMMENT (On items not on the Agenda)

ADMINISTRATIVE ITEMS

1. Approval of the Agenda
2. Approval of the August 11, 2015 Meeting Minutes
3. Trails Coordinator Report (Joel Rathje)
4. Project Management
 - a. Tunnel Access Shady Rest RV Park
 - b. Over Snow Vehicle NEPA Review
 - c. Lakes Basin Trails Environmental Analysis
 - d. SHARP Trails Project Design
 - e. Lakes Basin Trails Project Design
 - f. Sherwins Winter Egress
 - g. Existing Pedestrian Easements
 - h. Wayfinding Update
 - i. Wayfinding Temporary Soft Surface
 - j. Soft Surface Challenge Cost Share Agreement with USFS
 - k. Adopt A Trail Program
 - l. Print Maps / Guides
 - m. Lakes Basin Early Opening / Late Fall Closure
 - n. Winter Grooming Program
 - o. SHARP Trails Environmental Analysis
 - p. SHARP Trails Construction Fund
 - q. Unencumbered / Leveraged Funding

5. Review of the MLTS Budget
6. Appoint Representative to the MLTS/Town/USFS Website Partner Committee
7. Trails Solution Proposal for Mammoth Pump Track
8. IMBA Event Update
9. Calendar of MTC Monthly Meetings (Set a regular monthly meeting date and time)

COMMITTEE MEMBER REPORTS

REQUEST FOR FUTURE AGENDA ITEMS

ADJOURNMENT

To the next meeting of the Mammoth Trails Committee with occur on September 8, 2015

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the Mammoth Lakes Tourism outside door not less than 72 hours prior to the meeting. Dated this 20th day of August, 2015

Danna Stroud, MLR President

Mammoth Lakes Recreation
August 11, 2015 Mammoth Trails Committee Minutes
Mammoth Lakes Tourism Office Conference Room

ROLL CALL

David Page called the meeting to order at 3:36 p.m. at the Mammoth Lakes Tourism Conference Room, 2520 Main Street, Mammoth Lakes, CA. Present: Mark Brownlie, Dan Holler, Alan Jacoby, and David Page were present. Danna Stroud was absent.

PUBLIC COMMENT

No comment.

ADMINISTRATIVE ITEMS

1. Introductions
 - a. New MTC members Alan Jacoby and Mark Brownlie introduced themselves.
 - b. Joel Rathji, the new Trails Coordinator, introduced himself and his experience with trails systems.
2. Project Management
 - a. Dan Holler gave an overview of each of the different projects. Holler reviewed the process that is happening with each one being reviewed, as well as background. Discussion and questions concerning the various projects occurred between the committee and public. The following projects were discussed for approval on scope of work and proposed name:
 - i. SHARP Trail Alignments (legacy code: 222)
 - ii. SHARP Trails Alignments (legacy code: 311)
 - iii. Signage and Wayfinding – Soft Surface (legacy code: 212)
 - iv. LABSS Trail Alignment Studies (legacy code: 222)
 - v. Signage and Wayfinding – Map Updates & Repair (legacy code: 490.01)
 - vi. MLTS Website – TOML Tech Support (legacy code: 451.01)
 - vii. MLTS Website Content Development (legacy code: 451.03)
 - viii. MLTS Data Library (legacy code: 461)
 - ix. MLTS Photo and Image Library (legacy code: 491)
 - x. Mammoth Trails (legacy code: 431)
 - b. A motion to approve all the Initiation Project Sheets discussed at this meeting was made (M Holler, S Brownlie, 4-0).

COMMITTEE MEMBER REPORTS

Alan Jacoby announced that IMBA is hosting their California Summit this September in Mammoth Lakes.

REQUEST FOR FUTURE AGENDA ITEMS

1. Budget
2. Nomination to Partner Committee
3. Calendar MTC meetings
4. Trails Coordinator Report

**Mammoth Lakes Recreation
August 11, 2015 Mammoth Trails Committee Minutes
Mammoth Lakes Tourism Office Conference Room**

ADJOURNMENT

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Lesley-Anne Hoxie
Executive Assistant
Mammoth Lakes Recreation

Updated 15/08/19

Project Information

Program: **Planning**

Program Category: **Focused Planning Efforts**

Project Name: **Tunnel Access Shady Rest RV Park**

Project Name (Proposed): **SR 203 Tunnel – OSV Access to Shady Rest RV Park**

Project Code (Legacy): **146a**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: **“Tunnel access Shady Rest RV Park: TC APPROVED PER MLTS CC: N/A - Approved by TC separately from MLTS CC 14/15 list NB: Reconcile this amount with project”**

“CURRENT STATUS: Discuss Special Use Permit modifications with USFS”

“NEXT ACTIONS/NOTES: Challenge Cost Share Agreement needed.”

Town Council Action from Minutes: “It was moved by Councilmember John Eastman, seconded by Councilmember Michael Raimondo, and carried by a 3 - 2 roll call vote to with Mayor Wood and Mayor Pro Tem Bacon voting no, approve Option 1: Direct staff to coordinate with the U.S. Forest Service on making modifications to Special Use Permits or development of a Challenge Cost Share Agreement in order to obtain Over Snow Vehicle (OSV) access between the open lands to the north of the Industrial Park and the north end of Shady Rest Park by way of existing multi-use paths (MUPs), tunnel under Highway 203, and Sawmill Cutoff Road. Direct staff to return to Council for further direction following initial consultations with the U.S. Forest Service. Direct the Mammoth Lakes Trails System Coordinating Committee to make this OSV access a top priority and allocate up to \$18,998 from the proposed Mammoth Lakes Trail System (MLTS) budget under the Capital Reserve Fund for fiscal year 2014-15.” (Town Council Minutes 14/05/21)

MLR RECONCILIATION COMM: Feasibility Study - snowmobile use through tunnel under 203 and along Town MUPs. NB: Funds taken from "MLTS Capital Reserve Fund" by Town Council Action

MTC Budget Notes: No new funds needed. Carry over last years funds.

Efforts to Date: Update needed from Trails Coordinator/TOML

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: Recommendation SS3: Shady Rest Winter Trails

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R - Appropriated May 6, 2015**

Council Approved Budget: **\$ 18,998.00**

Budget Recommendation: **\$ 18,998.00**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Tunnel Access Shady Rest RV Park**

Project Code (Legacy): **221**

TOML Activity Code: **146a**

Contractor Code: **TBD**

Project Initiation Date: **August 25, 2015**

Project Initiation Attest by

MTC Committee + Project

Lead/Contractor: _____

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

Project Acceptance Attest

MTC Committee + Project

Lead/Contractor: _____

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Operations**

Program Category: **Contingency/Leverage**

Project Name: **Over Snow Vehicle NEPA Review**

Project Name Proposed: **INF OSV NEPA Review – Matching Funds**

Project Code (Legacy): **146**

TOML Activity Code: **TBD**

Contractor Code: **TBD**

Project Detail

Project Description: **“Over Snow Vehicle NEPA Review - USFS NEPA review of OSV use on groomed trails and on-groomed areas.”**
“CURRENT STATUS: Discussions with MLTSCC & USFS”
“NEXT ACTIONS/NOTES: TOML portion of USFS \$86,000.00 grant match”
MTC Budget Notes: This was a one time allocation.

Efforts to Date: Update needed from Trails Coordinator + TOML Staff

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and determine whether matching funds are potentially still needed as component of USFS grant and report back to MTC for next steps.

TSMP Citation: Recommendation SS3: Shady Rest Winter Trails

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ 20,000.00**

Budget Recommendation: **\$ 20,000.00**

Leveraged Resources

Matching Funds (Cash): **Potential Matcing funds from USFS**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Over Snow Vehicle NEPA Review**

Project Code (Legacy): **221**

TOML Activity Code: **146**

Contractor Code: **TBD**

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

_____ TOML

_____ MLR

_____ Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

_____ TOML

_____ MLR

_____ Project Lead/Contractor

Project Information

Program: **Planning**

Program Category: **Environmental Review**

Project Name: **Lakes Basin Trails Environmental Analysis**

Project Name Proposed: **LABSS – Environmental Analysis CEQA/NEPA**

Project Code (Legacy): **312**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: **“Lakes Basin Trails Environmental Analysis - Preparation and drafting of environmental review documents for the potential implementation of Lakes Basin trail projects for the CEQA/NEPA environmental review processes”**

“CURRENT STATUS: Postponed for +/- 2 yrs. by USFS. \$26,250 committed for future project in 2015-2016.”

“NEXT ACTION/NOTES: Obligate 2012-13 funding to future years.” **MLTC**

Notes: Forest Service fuels reduction may take care of the NEPA but a Trail Alignment study will be valuable in coordination with Trails Plan. Need to coordinate with Forest Service. Alignment studies are a priority.

Efforts to Date: None

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: SS2: Summer Soft-Surface Trails outside the UGB. Develop new soft-surface trails outside the UGB in the Shady Rest, Knolls and Sherwin areas.

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: \$ -

Transfer in from 222: \$ 45,000.00

Transfer out to 232: \$ 5,000.00

Budget Recommendation: \$ 40,000.00

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **LABSS – Environmental Analysis CEQA/NEPA**

Project Code (Legacy): **312**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Design**

Program Category: **Project Design**

Project Name: **SHARP Trails Project Design**

Project Name Proposed: **SHARP – Trail Design**

Project Code (Legacy): **231**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: **“SHARP Trails Project Design** - Trail alignment and/or Trailhead facility design. Review of construction specifications for Sherwins Area Recreation Plan (SHARP) projects.”

“CURRENT STATUTS: Funds committed to USFS”

“NEXT ACTION/NOTES: Master Challenge Cost Share Project Agreement (MCCSPA) documentation in progress (3 years @ \$152,072.09 total TOML commitment) @ \$54,750.00 FY 2012-13 + \$49,100.00 FY 2013-14”

Efforts to Date: Trail Alignment studies have been completed on select trails. NEPA Environmental Analysis is in progress for Phase 1 Trails as recommended by public process.

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: SS2: Summer Soft-Surface Trails outside the UGB. Develop new soft-surface trails outside the UGB in the Shady Rest, Knolls and Sherwin areas.

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ 48,225.00**

Budget Recommendation: **\$ -**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **SHARP – Trail Design**

Project Code (Legacy): **231**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Design**

Program Category: **Project Design**

Project Name: **Lakes Basin Trails Project Design**

Project Name Proposed: **LABSS – Trail Design**

Project Code (Legacy): **232**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: **"Lakes Basin Trails Project Design** -Trail alignment and/or facility design. Review and development of construction specifications for

Efforts to Date: None

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: SS2: Summer Soft-Surface Trails outside the UGB. Develop new soft-surface trails outside the UGB in the Shady Rest, Knolls and Sherwin areas.

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: \$ -

Transfer in from 312: \$ 5,000.00

Budget Recommendation: \$ 5,000.00

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Lakes Basin Trails Project Design**

Project Code (Legacy): **232**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project**

Lead/Contractor:

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project**

Lead/Contractor:

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Implementation**

Program Category: **Easement / Access Neg.**

Project Name: **Sherwins Winter Egress**

Project Name Proposed: **Sherwins – Winter Access/Egress**

Project Code (Legacy): **321**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: "**Sherwins Winter Egress** - Annual maintenance of the winter signage and outreach campaign advising the public on legal egress routing from the Sherwins area across Snowcreek Golf Course to the Ranch Road public easement.

"**CURRENT STATUS:** Snowcreek puts Winter Signs in place at Golf Course.

"**NEXT ACTION/NOTES:** No further action required. Obligate 2012-13 funding to future year.

MTC Budget Notes: No new funding needed.

Efforts to Date: For two winters – 2010/2011 and 2011/2012, a comprehensive “Sherwins Winter Egress” program was implemented and maintained, including public outreach and efforts undertaken with stakeholders.

Scope of Work 15/16: Maintenance of winter signage and outreach campaign advising the public on legal access and egress routing from the Sherwins potentially including egress only across Snowcreek Golf Course to the Ranch Road public easement; Borrow Bit; Plum family public easement on Tamarack Street; and Mill City Winter node at winter closure on Old Mammoth Road.

TSMP Citation: Recommendation G3: Uniform Trail Signage

Deliverables 15/16: Winter signage and public outreach campaign advising the public on legal access and egress routing from the Sherwins to/from opportunities identified in scope of work consistent with direction from the Town and with input from interested stakeholders.

Project Time Frame: **Winter 15/16**

Project Lead: **MLTPA**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: \$ **1,500.00**

Budget Recommendation: \$ **1,500.00**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Sherwins – Winter Access/Egress**

Project Code (Legacy): **321**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

Project Initiation Attest by

MTC Committee + Project

Lead/Contractor: _____

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

Project Acceptance Attest

MTC Committee + Project

Lead/Contractor: _____

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Implementation**

Program Category: **Easement / Access Neg.**

Project Name: **Existing Pedestrian Easements**

Project Name Proposed:

Project Code (Legacy): **721 / 581**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: "**Existing Pedestrian Easements** – Develop a plan for inclusion on maps and provide for "blue bag" dispensers and trash receptacles"
"**CURRENT STATUS:** Turned over to TOML Public Works for four (4) locations."

"**NEXT ACTION/NOTES:** Discuss and coordinate with property owners (Good & Plum)."

"**MTC Budget Notes:** Suggestion to roll this into Adopt-A-Trail program."

Efforts to Date: **n/a**

Scope of Work 15/16: **Do Not Proceed with Project**

TSMP Citation: **n/a**

Deliverables 15/16: **n/a**

Project Time Frame: **n/a**

Project Lead: **n/a**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: \$ -

Budget Recommendation:

Leveraged Resources

Matching Funds (cash): **None**

In Kind Services/Donations:

Volunteer Hours:

Initiation + Acceptance

Project Initiation Date: **TBD**

Project Initiation Attest by
MTC Committee + Project

Lead/Contractor: _____
TOML MLR Project Lead/Contractor

Project Acceptance Date:

Project Acceptance Attest
MTC Committee + Project

Lead/Contractor: _____
TOML MLR Project Lead/Contractor

Updated 15/08/19

Project Information

Program: **Implementation**

Program Category: **Environmental - Project**

Project Name: **SHARP Trails Environmental Analysis**

Project Name Proposed: **SHARP - Trails CEQA Analysis TOML**

Project Code (Legacy): **147**

TOML Activity Code: **TBD**

Contractor Code: **-**

Project Detail

Project Description: **"SHARP Trails Environmental Analysis - CEQA** Preparation and drafting of environmental review documents for the implementation of Sherwins Area Recreation Plan (SHARP) projects."

"CURRENT STATUS: Town's portion of needed environmental documentation for CEQA."

MTC Budget Notes: No new funds needed.

Efforts to Date: Programatic CEQA is complete and the EIR was accepted by the Town with the adoption of the Trail System Master Plan (TSMP) in 2011. No project specific CEQA has been undertaken for Phase 1 trails. NEPA analysis is underway for Phase 1 trails.

Scope of Work 15/16: Trails Coordinator to review and provide analysis and recommendations to MTC for potential expenditure of funds based upon progress of NEPA efforts by INF and appropriateness/timing for undertaking project specific CEQA efforts.

TSMP Citation: SS2: Summer Soft-Surface Trails outside the UGB. Develop new soft-surface trails outside the UGB in the Shady Rest, Knolls and Sherwin areas.

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ 10,000.00**

Budget Recommendation: **\$ 10,000.00**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **SHARP - Trails CEQA Analysis TOML**

Project Code (Legacy): **147**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

_____	_____	_____
TOML	MLR	Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

_____	_____	_____
TOML	MLR	Project Lead/Contractor

Updated 15/08/19

Project Information

Program: **Implementation**

Program Category: **Implementation / Construction**

Project Name: **SHARP Trails Construction Fund**

Project Name Proposed: **SHARP – Trail Construction Fund**

Project Code (Legacy): **331**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: **"SHARP Trails Construction Fund** - Construction of soft surface trails in the Sherwins Regions - Sherwins Area Recreation Plan (SHARP).

"CURRENT STATUS: Pending USFS discussions

"NEXT ACTION/NOTES: Pending USFS discussions"

MTC Budget Notes: Initial analysis required to identify monetary needs for Trail Alignment Studies. Priority is to build budget for Phase 1 implementation.

Efforts to Date: Funds have been reserved for trail construction efforts in the Sherwins region.

Scope of Work 15/16: Confirm and maintain funds in Measure R account for construction of SHARP Trails.

Deliverables 15/16: Trails Coordinator to confirm fund balance of the "Sharp Trail Construction Fund" and make recommendations to MTC for future allocations.

TSMP Citation: SS2: Summer Soft-Surface Trails outside the UGB. Develop new soft-surface trails outside the UGB in the Shady Rest, Knolls and Sherwin areas.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ 38,995.00**

Budget Recommendation: **\$ 38,995.00**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **SHARP – Trail Construction Fund**

Project Code (Legacy): **331**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2018**

**Project Initiation Attest by
MTC Committee + Project**

Lead/Contractor: _____

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project**

Lead/Contractor: _____

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Operations**

Program Category: **Contingency/Leverage**

Project Name: **Unencumbered / Leveraged Funding (Grants etc.)**

Project Name Proposed: **Contingency/Leverage Funds**

Project Code (Legacy): **441**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: (Not Listed on Council FY 14/15 sheet) Fr MLR Rec: "Unencumbered/fundraising & grants?"

"CURRENT STATUS: see MLR Recon

"NEXT ACTION/NOTES: see MLR Recon

"MTC Budget Notes: Can't use fund money on fun raising. Re-title this category Leverage Opportunitites / Grants. Need to determine if fund money can be allocated to write grants."

Efforts to Date: Update needed from Trails Coordinator and the Town.

Scope of Work 15/16: Make use of this project as a program contingency and source for grant leveraging fund. Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: CHAPTER 8: Implementation Strategy - Grants and Funding

Deliverables 15/16: Make use of this project as a program contingency and source for grant leveraging fund. Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ 21,000.00**

Budget Recommendation: **\$ 21,000.00**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Contingency/Leverage Funds**

Project Code (Legacy): **441**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Operations**

Program Category: **Wayfinding Maps**

Project Name: **Wayfinding Update**

Project Name Proposed:

Project Code (Legacy): **473**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: "**Wayfinding Update** - Installation of 8 interpretive sign panels for MLTS wayfinding. (Part of Phase IV). Additional signage options per 10/5/12 memo."

"**CURRENT STATUS:** Turned over to TOML Public Works for seven (7) signs.

"**NEXT ACTION/NOTES:** Project on time and under budget.

MTC Budget Notes: Complete/Remove

Efforts to Date: **Project Complete - No Further Work**

Scope of Work 15/16: **n/a**

TSMP Citation: **n/a**

Deliverables 15/16: **n/a**

Project Time Frame: **n/a**

Project Lead: **n/a**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$-**

Budget Recommendation:

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations:

Volunteer Hours:

Initiation + Acceptance

Project Initiation Date: **TBD**

Project Initiation Attest by

MTC Committee + Project

Lead/Contractor: _____
TOML MLR Project Lead/Contractor

Project Acceptance Date:

Project Acceptance Attest

MTC Committee + Project

Lead/Contractor: _____
TOML MLR Project Lead/Contractor

Updated 15/08/19

Project Information

Program: **Maintenance**

Program Category: **Maintenance Management**

Project Name: **Soft Surface Trails – Challenge Cost Share USFS**

Project Name Proposed: **Soft Surface Trails – USFS Permitting**

Project Code (Legacy): **412**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: **Soft Surface Challenge Cost Share Agreement w/ USFS** - Development of scope, standards, budget, and deployment for the MLTS soft surface trail system.

CURRENT STATUS: Consultant proposal for services

NEXT ACTION/NOTES: Needed to precede SHARP soft surface development.

MTC Budget Notes: Allocate \$5000 to buffer effort.

Efforts to Date: Update needed from Trails Coordinato and the TOML

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: SS2: Summer Soft-Surface Trails outside the UGB. Develop new soft-surface trails outside the UGB in the Shady Rest, Knolls and Sherwin areas.

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **TOML**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ 10,000.00**

Budget Recommendation: **\$ 10,000.00**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Soft Surface Trails – Challenge Cost Share USFS**

Project Code (Legacy): **412**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project**

Lead/Contractor: _____
TOML MLR Project Lead/Contractor

Project Acceptance Date: **August 25, 2015**

**Project Acceptance Attest
MTC Committee + Project**

Lead/Contractor: _____
TOML MLR Project Lead/Contractor

Project Information

Program: **Operations**

Program Category: **Wayfinding Signage**

Project Name: **Wayfinding Temporary Soft Surface**

Project Name Proposed:

Project Code (Legacy): **490.02**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: Wayfinding Temporary Soft Surface Signage

CURRENT STATUS: Done

NEXT ACTION/NOTES: Complete

MTC Budget Notes: No new funding needed. Project complete.

Efforts to Date: **Project Complete**

Scope of Work 15/16: **n/a**

TSMP Citation: **n/a**

Deliverables 15/16: **n/a**

Project Lead: **n/a**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: \$ -

Budget Recommendation: **0**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations:

Volunteer Hours:

Initiation + Acceptance

Project Initiation Date: TBD

Project Initiation Attest by

MTC Committee + Project

Lead/Contractor:

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

Project Acceptance Attest

MTC Committee + Project

Lead/Contractor:

TOML

MLR

Project Lead/Contractor

Updated 15/08/19

Project Information

Program: **Maintenance**

Program Category: **Nordic Trail Maintenance**

Project Name: **Winter Grooming Program**

Project Name Proposed: **Shady Rest – Winter Grooming**

Project Code (Legacy): **551**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: **"Winter Grooming Program - Cross country trail grooming at Shady Rest Campground.**

"CURRENT STATUS: FOI no change in winter XC grooming at Shady Rest Campground.

"NEXT ACTION/NOTES: Not to Exceed contract in place - no invoices received.

MTC Budget Notes: Keep place holder budget for winter '15-'16.

Efforts to Date: Contractual efforts have been in place for the last several seasons with Friends of the Inyo to provide grooming services, but low snowfall has made operations difficult and even problematic. USFS permitting and program update from previous years efforts will be necessary from the Trails Coordinator and TOML.

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: SS3: Shady Rest Winter Trails: Explore options to improve winter trail and trailhead conditions at Shady Rest.

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **Winter 15/16**

Project Lead: **Friends of the Inyo**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ 20,000.00**

Budget Recommendation: **\$ 20,000.00**

Leveraged Resources

Matching Funds (cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Shady Rest – Winter Grooming**

Project Code (Legacy): **551**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

_____	_____	_____
TOML	MLR	Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

_____	_____	_____
TOML	MLR	Project Lead/Contractor

Project Information

Program: **Maintenance**

Program Category: **Trailhead Maintenance**

Project Name: **Lakes Basin Early Opening/Late Fall Closure**

Project Name Proposed:

Project Code (Legacy): **571**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Lakes Basin Early Opening/Late Fall Closure – Restroom/"Port-a-Potty" for users.

CURRENT STATUS: Waiting for member Taylor's report to Town Manager.

Project Description: **NEXT ACTION/NOTES:** Discuss and coordinate with USFS

MLTS Budget Notes: To pay for additional emptying if necessary between Tamarak and Forest Service maintenance contracts. **Take it off list. Not a MLTS item.** Town to find another location for this financial allocation.

Efforts to Date: **n/a**

Scope of Work 15/16: **n/a**

TSMP Citation: **n/a**

Deliverables 15/16: **n/a**

Project Time Frame: **n/a**

Project Lead: **n/a**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ -**

Budget Recommendation:

Leveraged Resources

Matching Funds (cash): **None**

In Kind Services/Donations:

Volunteer Hours:

Initiation + Acceptance

Project Initiation Date: TBD

Project Initiation Attest by

MTC Committee + Project

Lead/Contractor: _____

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

Project Acceptance Attest

MTC Committee + Project

Lead/Contractor: _____

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Stewardship**

Program Category: **Adopt A Trail**

Project Name: **Adopt A Trail Program**

Project Name Proposed: **Adopt A Trail**

Project Code (Legacy): **611 / 512**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: "**Adopt A Trail Program** - Development and implementation of a trans jurisdictional (TOML/USFS) "adopt a trail" program for the MLTS to be coordinated with volunteer light maintenance programs (projects 511 + 512). "**Multi Use Path Maintenance** - Development and implementation of a volunteer-based multi use path (MUP) light maintenance program similar to project 611.
"**CURRENT STATUS:** Estimated \$5,000.00 Management of program and \$ 2,500.00 Outreach & Media expenses.
"**NEXT ACTION/NOTES:**"
MTC Budget Notes: A key piece to MLTS. Rolls into Trail Coordination deliverables. Develop a standardized one sheet.

Efforts to Date: The Town maintained an Adopt A Trail Program prior to 2007. MLTS Signage and the MLTS Website have been constructed to allow for acknowledgement of Adopt A Trail participants, but no Adopt A Trail program has been in effect for several years.

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: Recommendation E6: Establish a Trail Patrol

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **MLTPA**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: **\$ 7,500.00**

Budget Recommendation: **\$ 7,500.00**

Leveraged Resources

Matching Funds (Cash): **None**

In Kind Services/Donations: **None**

Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Adopt A Trail**

Project Code (Legacy): **611 / 512**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 25, 2015**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Information

Program: **Marketing/Promotion**

Program Category: **Trail Maps / Guides**

Project Name: **Print Maps / Guides**

Project Name Proposed: **Printed Maps and Trail Guides**

Project Code (Legacy): **731**

TOML Activity Code: **TBD**

Contractor Code: -

Project Detail

Project Description: **"Print Maps/Guides** - Production and distribution of maps and related hard goods.

"CURRENT STATUS: USFS developing scope of work for revised winter map and distribution. Summer map per existing GIS files and revised word text.

"NEXT ACTION/NOTES: Add QR codes to Winter and Summer Use Maps and explore link to MLTS web site. Seek Mono Co. match."

MTC Budget Notes: Need a new summer map. All previous allocation spent for USFS match for the large print of winter maps '14-'15. Print maps need to be coordinated among partners with 2 year cycle of signage/ maps updates (490.1). New opportunities emerging with QR, local businesses and master file development.

Efforts to Date: Several iterations of a Winter Recreation/OSV map have been produced over the last several years. No summer map has been produced. The MLTS Brand Standards have been developed and adopted by the Town Council. Graphic, naming convention and cartographic standards have been developed and adopted/accepted by the Town of Mammoth Lakes and the Inyo National Forest. Update will be necessary from the Trails Coordinator and the Town of Mammoth Lakes.

Scope of Work 15/16: Trails Coordinator to research, review and establish efforts to date and provide analysis and recommendations to MTC for next steps and potential expenditure of funds.

TSMP Citation: G2: Updated Trail Maps: Provide updated trail maps for each season that cover the primary recreational opportunities available in the Mammoth Lakes area.

Deliverables 15/16: Trails Coordinator to provide analysis and recommendations to MTC for consideration for next steps and potential expenditure of funds.

Project Time Frame: **FY 15/16**

Project Lead: **MLTPA**

Funding Source: **Measure R appropriated May 6, 2015**

Council Approved Budget: \$ **10,000.00**

Budget Recommendation: \$ **10,000.00**

Leveraged Resources

Matching Funds (cash): **None**
In Kind Services/Donations: **None**
Volunteer Hours: **None**

Initiation + Acceptance

Approved Project Name: **Printed Maps and Trail Guides**

Project Code (Legacy): **731**

TOML Activity Code: **TBD**

Contractor Code: -

Project Initiation Date: **August 15, 2015**

**Project Initiation Attest by
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor

Project Acceptance Date:

**Project Acceptance Attest
MTC Committee + Project
Lead/Contractor:**

TOML

MLR

Project Lead/Contractor